



Peterborough Police Service

2021 Annual Divisional Report

To be the best Police Service, providing the highest standard of professionalism in partnership with our community.

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Operations Division

The year 2021 was another challenging year, mainly due to the ongoing global pandemic. Please see the following breakdown and summary of the Operations Division for the year.

The Operations Division consists of Uniform Community Patrol, Traffic Services, Canine, Emergency Response Team (ERT), Crisis Negotiation, the Auxiliary Unit, Community Services, Training, Alternative Response Unit (ARU) and Chaplain Services.

Thanks to the many dedicated sworn officers, civilians and auxiliary members within the Division who worked cooperatively to meet divisional goals and objectives. Divisional objectives continued to focus on team policing, traffic safety, and building relationships with our community's youth.

I would like to recognize the following members for their leadership and thank each of them for their contributions, which enabled the completion of this year's divisional report:

Team One	Sergeants John Townsend and Kirk Kelly
Team Two	Sergeant Mark Elliott
Team Three	Sergeant Mark Reesor
Team Four	Sergeant Jennifer Bell
Team Five	Sergeant Jeff Chartier
Team Six	Sergeant Jeff Chartier
Traffic Services	Sergeant Ryan Wilson
Emergency Response Team	Sergeant Trevor Hickey and Sergeant Josh Ayotte
Canine	Sergeant Ted Branch
Community Services/Training	Sergeant Ted Branch
Auxiliary Policing	Sergeant John Townsend, Auxiliary Staff Sergeant Andrew Burdett

Calls for service have increased over the number of calls received in 2020. 2021's calls totaled 37,493, up 4.3% from 2020's total of 35,935, which was 11.8% higher than 2019 with 32,128.

Crime prevention and responding to calls for service is the primary responsibility of the Uniform Community Patrol, which consists of four platoons providing 24/7 front-line policing coverage to the communities served. Working within the team policing concept, officers are assigned to a specific patrol area. This concept provides a sense of ownership and familiarity to varying community concerns. Officers in each area work as a team under the direction of a Team Coordinator (noted above). Team members meet throughout the year to identify problems or potential problems within their area, discuss possible strategies to solve or avert the problem, and report on results of problem-solving initiatives. A summary of police efforts and activities from each of the area teams are noted in this report.

The Traffic Services Unit contributed significantly to the Police Service in 2021 by providing enforcement and education initiatives. The Traffic Services Unit was required to supplement other

staffing shortfalls such as court security, crime scene security and escorts. The section on Traffic Services accounts for the Unit's 2021 campaign and results.

The Peterborough Police Canine (K9) Unit consists of two partnerships, PC Cowie with K9 Isaac as well as K9 Mag an Ammunition and Weapons detecting dog. PC Wentworth and K9 Gryphon were freshly added to the K9 Unit in 2021. These partners are deployed in support of Patrol and Emergency Services units in Peterborough, Lakefield, and Cavan Monaghan. As well, they assist Cobourg Police Service and Kawartha Lakes Police Service when required. They have been proven an invaluable resource and have had exceptional results in 2021. They return to Niagara Regional Police Service (NRPS) at regular intervals for mandated ongoing training.

The Emergency Response Team (ERT) responded to various high-risk situations and assisting officers with searches and training. Aside from resolving high risk occurrences, the ERT also assists with everyday calls for service such as backing up canine for tracking of persons, serious mental health calls, alarm calls and calls involving potentially armed persons. The Team is involved in regular training initiatives to enhance and maintain their abilities and physical fitness.

The Police Service has six (6) trained crisis negotiators on staff and fifty-two (52) members who are trained in Crisis Intervention Training. Incident Commanders, of which there are five (5), and Negotiators continually train to maintain proficiencies with their skills and abilities.

The Community Services Unit is comprised of four uniform officers and one civilian member. Officers are assigned as liaisons at the area high schools and elementary schools in Peterborough, Lakefield and Cavan Monaghan. 2021 proved to be challenging with schools being partially suspended for COVID-19.

The Peterborough Police Service continues to reap the benefits of having a Community Development Coordinator. This person is responsible for the development, and coordination of strategic community engagement and partnership approaches to build and enhance relationships between the police service and community stakeholders. The Risk Driven Situation Table continues to assist with following up on persons who are at risk in our community.

The Training Unit provides ongoing training to fulfill stringent legislative requirements, with limited training time. The unit consists of one Sergeant and 13 part-time trainers who assist when possible as a secondary duty to their primary assignments. The goal is to ensure police members have the necessary training to perform their duties safely and effectively. There is a continued focus on implementing a dynamic and effective on-line learning program for staff. All training is focused on meeting or exceeding the required standards as set through the Police Services Act, Adequacy and Effectiveness Regulation and Ministry of Community Safety and Correctional Services (MCSCS) standards and guidelines. Our commitment to provide quality and cost-efficient training is evidenced by our continued investment in online e-learning as a vital training method. In 2021, members of the Service received a total of 12,240 hours in-house, and 3,220 hours off-site for a combined total of **15,460** hours. Training hours are down 1.8% compared to 2020's total of 15,750 hours. There were some cancellations of training due to COVID-19 restrictions.

The Peterborough Police Service is very proud of our Auxiliary Unit as they typically volunteer thousands of hours to our community year after year. In 2021 the Auxiliary Policing Unit consisted of 26 members: 1 Auxiliary Inspector (new in 2021), 2 Auxiliary Staff Sergeants, 3 Auxiliary Sergeants and 20 Auxiliary Constables. This group of dedicated members volunteered **1,600** hours throughout 2021, which is far fewer than normal due to COVID-19.

As we look forward into 2022, succession planning, training and technology continue to be our top challenges. A Staffing Study completed in 2021, with external consultants, concluded that we need more staff on the frontline. We will continue to provide our frontline officers with the necessary equipment and training to be prepared for any challenge and at the same time remain financially responsible to ever challenging budget limitations. Public and officer safety is of the utmost importance to all of us at the Peterborough Police Service and we continue to do our best to strike the proper balance to meet legislated requirements.

I would like to take this opportunity to thank the men and women of our Service, civilian and sworn, for their competence, confidence and compassion while serving the communities of Peterborough, Lakefield and Cavan Monaghan. Quite simply it is through their hard work and dedication that the Peterborough Police Service continues “to be the best police service, providing the highest standard of professionalism in partnership with our community.”

A handwritten signature in black ink, appearing to read "J. Lyons Insp.", written in a cursive style.

John Lyons
Inspector of Operations

Criminal Statistics

Peterborough Police Service

Month: December 2021

Criminal Statistics

For All Zones

Description	Actual Offences Monthly					Actual Offences Year To Date					% Cleared Monthly			Percent Cleared Year To Date		
	SEP 2021	OCT 2021	NOV 2021	DEC 2021	%+/-	2018	2019	2020	2021	%+/-	OCT 2021	NOV 2021	DEC 2021	2019	2020	2021
MASTER	493	618	595	509	-14.5	5276	5246	5529	5777	4.5	33.5	35.0	38.3	56.3	52.5	42.7
TOTAL HOMICIDE	1	1	2	0	***	2	4	6	5	-16.7	100.0	50.0	***	100.0	66.7	100.0
Murder - 1st & 2nd	0	0	1	0	***	1	0	3	2	-33.3						
Attempt Murder	1	1	1	0	***	1	3	3	3	0.0						
Manslaughter	0	0	0	0	***	0	1	0	0	***						
Other	0	0	0	0	***	0	0	0	0	***						
TOTAL ROBBERY	3	4	5	9	80.0	21	31	50	56	12.0	25.0	100.0	55.6	51.6	58.0	60.7
Firearms	0	0	1	0	***	0	1	7	3	-57.1						
Other Offensive Weapons	2	1	2	1	-50.0	8	8	19	16	-15.8						
Other Robbery	1	3	2	8	300.0	13	22	24	37	54.2						
TOTAL BREAK AND ENTER	32	57	35	25	-28.6	248	302	270	368	36.3	22.8	37.1	52.0	30.5	31.1	30.7
Business	12	29	18	9	-50.0	92	141	97	166	71.1						
Residence	18	27	14	16	14.3	153	155	161	184	14.3						
Other Break and Enter	2	1	3	0	***	3	6	12	18	50.0						
TOTAL THEFT OF MOTOR VEHICLES	12	8	12	7	-41.7	78	64	85	97	14.1	12.5	25.0	14.3	34.4	24.7	21.6
Automobiles	5	3	8	4	-50.0	35	32	39	44	12.8						
Trucks	3	2	1	1	0.0	14	15	20	12	-40.0						
Motorcycles	3	2	1	2	100.0	11	13	23	31	34.8						
Other Motor Vehicles	1	1	2	0	***	18	4	3	10	233.3						
TOTAL THEFT	153	216	190	163	-14.2	1355	1400	1627	1793	10.2	6.0	6.8	9.8	19.4	16.2	10.0
Bicycles	21	27	12	4	-66.7	106	100	146	181	24.0						
From Motor Vehicles	61	96	79	53	-32.9	423	456	636	658	3.5						
Shop Lifting	13	30	49	32	-34.7	514	441	325	371	14.2						
Other Theft	58	63	50	74	48.0	312	403	520	583	12.1						
HAVE STOLEN GOODS	4	2	4	3	-25.0	35	38	46	41	-10.9	100.0	100.0	100.0	100.0	100.0	100.0

Description	Actual Offences Monthly					Actual Offences Year To Date					% Cleared Monthly			Percent Cleared Year To Date		
	SEP 2021	OCT 2021	NOV 2021	DEC 2021	%+/-	2018	2019	2020	2021	%+/-	OCT 2021	NOV 2021	DEC 2021	2019	2020	2021
TOTAL FRAUDS	53	35	47	43	-8.5	456	413	542	489	-9.8	2.9	17.0	4.7	31.0	27.3	17.8
Credit Cards	10	7	10	13	30.0	118	84	133	127	-4.5						
Counterfeiting	0	0	1	0	***	14	5	16	9	-43.8						
ATM/Debit	11	6	3	3	0.0	45	44	89	63	-29.2						
Other Frauds	32	22	33	27	-18.2	279	280	304	290	-4.6						
PROSTITUTION	0	0	0	0	***	0	0	0	0	***	***	***	***	***	***	***
GAMING AND BETTING	0	0	0	0	***	0	0	0	0	***	***	***	***	***	***	***
TOTAL OFFENSIVE WEAPON	3	0	7	3	-57.1	22	43	51	42	-17.6	***	57.1	100.0	88.4	88.2	88.1
Use Firearm	0	0	0	1	***	1	1	8	6	-25.0		0				
Other Weapons Offences	3	0	7	2	-71.4	21	42	43	36	-16.3						
TOTAL OTHER CRIMINAL CODE	154	208	226	199	-11.9	2282	2194	2032	2059	1.3	55.8	51.8	54.8	80.2	77.2	65.4
Arson	0	0	2	0	***	5	8	15	8	-46.7						
Bail Violations	35	34	33	41	24.2	405	457	429	420	-2.1						
Disturbing the Peace	35	44	40	26	-35.0	201	203	157	274	74.5						
Escape Custody	0	0	0	0	***	1	0	2	0	***						
Indecent Acts	4	2	4	2	-50.0	16	39	37	41	10.8						
Confinement/Kidnapping	0	1	0	0	***	3	12	11	7	-36.4						
Obstruct Public/Peace Officer	0	1	1	1	0.0	24	20	21	12	-42.9						
Prisoner Unlawfully At Large	0	0	0	0	***	0	0	0	0	***						
Mischief	37	44	70	60	-14.3	411	391	423	457	8.0						
Criminal Harassment	7	13	3	5	66.7	106	79	101	80	-20.8						
Abduction	0	0	0	0	***	0	1	0	0	***						
Other Criminal Code Driving Offences	3	6	2	4	100.0	45	30	36	54	50.0						
Impaired Driving Offences	11	15	5	6	20.0	85	79	107	92	-14.0						
Other Criminal Code	22	48	66	54	-18.2	980	875	693	614	-11.4						

Description	Actual Offences Monthly					Actual Offences Year To Date					% Cleared Monthly			Percent Cleared Year To Date		
	SEP 2021	OCT 2021	NOV 2021	DEC 2021	%+/-	2018	2019	2020	2021	%+/-	OCT 2021	NOV 2021	DEC 2021	2019	2020	2021
TOTAL DRUGS	5	5	5	4	-20.0	104	81	107	88	-17.8	100.0	100.0	100.0	92.6	92.5	100.0
Heroin	0	2	0	0	***	17	12	3	3	0.0		0	0			0
Cocaine	2	2	2	3	50.0	34	43	51	40	-21.6						
Cannabis	0	0	0	0	***	29	5	4	3	-25.0						
Restricted	0	0	0	0	***	1	2	7	7	0.0						
Controlled	0	0	1	0	***	5	7	12	17	41.7						
Other Drugs	3	1	2	1	-50.0	18	12	30	18	-40.0						
FEDERAL STATUTES	0	0	0	0	***	0	0	0	0	***	***	***	***	***	***	***
TOTAL SEX OFFENCES	19	17	16	19	18.8	127	189	163	185	13.5	35.3	25.0	63.2	55.0	76.7	50.3
Aggravated Sexual Assault	0	0	0	0	***	0	1	0	0	***						
Sexual Assault With Weapon	1	0	0	1	***	1	0	4	2	-50.0						
Sexual Assault	13	10	11	9	-18.2	101	122	80	102	27.5						
Other Sexual Offences	5	7	5	9	80.0	25	66	79	81	2.5						
TOTAL ASSAULTS	54	65	46	34	-26.1	546	487	550	554	0.7	73.8	67.4	70.6	83.6	84.4	74.7
Aggravated Assault-Level 3	2	4	3	1	-66.7	11	8	13	17	30.8						
Assault-Level 2/Weapon/Bodily	17	17	10	8	-20.0	127	98	124	138	11.3						
Assault-Level 1/Other Assaults	22	33	23	18	-21.7	230	208	225	255	13.3						
Assault Police/Public Officers	0	0	0	0	***	27	29	51	32	-37.3						
Domestic Assaults	13	11	10	7	-30.0	151	144	137	112	-18.2						
TOTAL CALLS FOR SERVICE:	2887	3517	3177	2814	-11.4	31246	32128	35935	37493	4.3						

Non-Offence Statistics

Peterborough Police Service
Non-Offence Statistics

Month: December 2021
For Zones: Overall

Non-Offence	Non-offences Monthly					Non-offences Year to Date				
	SEP 2021	OCT 2021	NOV 2021	DEC 2021	%+/-	2018	2019	2020	2021	%+/-
Abandoned Vehicles	0	0	2	0	***	9	10	13	4	-69.2
Alarms	48	52	47	46	-2.1	715	739	590	575	-2.5
False Alarm Cancelled	30	28	29	29	0.0	313	296	274	288	5.1
Animal	11	9	11	11	0.0	121	159	145	147	1.4
Community Services	62	63	83	71	-14.5	1351	1501	1078	1010	-6.3
Dangerous Condition	3	0	0	0	***	52	39	35	10	-71.4
DNA	16	24	18	14	-22.2	287	328	197	252	27.9
Domestic/Family Disturbance	0	177	155	134	-13.5	1711	1717	1811	1802	-0.5
Escorts	25	21	25	8	-68.0	740	862	480	303	-36.9
Fire/Fire Alarms	1	1	1	0	***	18	19	13	24	84.6
Insecure Property	9	4	2	6	200.0	55	60	54	50	-7.4
Landlord/Tenant	10	13	16	10	-37.5	152	153	172	149	-13.4
Liquor Acts	11	19	14	8	-42.9	310	261	307	174	-43.3
Lost and Found Property	124	121	123	88	-28.5	935	990	1013	1231	21.5
Missing Persons	1	0	0	0	***	2	2	1	1	0.0
Missing Persons Located	75	72	62	51	-17.7	343	319	324	474	46.3
Municipal By-law	12	29	17	10	-41.2	71	65	168	202	20.2
Neighbour Dispute	59	50	39	47	20.5	453	498	699	665	-4.9
Noise Complaints	188	119	53	52	-1.9	923	869	1116	1044	-6.5
Non-Traffic Accident	0	0	0	0	***	10	12	6	4	-33.3
Police Assistance	311	279	268	226	-15.7	2652	2277	3259	3498	7.3
Police Information	117	128	127	102	-19.7	927	1025	1342	1565	16.6
Prevent Breach of Peace	29	21	22	21	-4.5	328	294	326	349	7.1
Property Damage	4	2	0	0	***	25	18	29	27	-6.9
Provincial Statutes (M.H.A.)	66	95	83	90	8.4	560	584	640	815	27.3
Sex Offender Registry	12	0	11	14	27.3	221	224	197	195	-1.0
Strikes	0	0	0	0	***	2	1	5	0	***
Sudden Deaths	10	12	14	7	-50.0	140	132	152	152	0.0
Suspicious Persons/Vehicle	387	309	249	200	-19.7	2420	2731	3539	3777	6.7

Telephone Calls	20	22	23	28	21.7	301	257	276	252	-8.7
Towed Vehicles	11	6	8	3	-62.5	93	115	97	93	-4.1

Non-Offence	Non-offences Monthly					Non-offences Year to Date				
	SEP 2021	OCT 2021	NOV 2021	DEC 2021	%+/-	2018	2019	2020	2021	%+/-
Traffic Complaints	278	309	257	244	-5.1	2220	2195	4292	3734	-13.0
Traffic Control	5	11	5	8	60.0	62	69	60	65	8.3
Calls Involving Youths	24	31	16	5	-68.8	300	284	230	197	-14.3
Unwanted Persons	199	136	103	129	25.2	1001	1202	1324	1543	16.5
Vehicles Recovered	3	8	6	6	0.0	7	10	16	42	162.5
VICLAS	13	16	13	20	53.8	156	191	194	177	-8.8
Warrants	40	77	62	63	1.6	483	546	457	660	44.4
Other Provincial Statutes	45	61	61	79	29.5	139	229	496	679	36.9
Other	151	319	288	217	-24.7	2441	2613	2745	3089	12.5
CALLS CAN'D / LACK OF MA	30	119	94	92	-2.1	749	974	968	1229	27.0
TOTAL NON-OFFENCES	2440	2763	2407	2139	-11.1	23798	24870	29140	30547	4.8

Area One (Downtown)

Geographical Outline

Area One is bordered by Parkhill Road to the North, the Otonabee River to the East, Wolfe Street to the South and Park Street to the West. Geographically, Area One is the smallest of Peterborough Police Services six patrol zones, however, Area One encompasses Peterborough's Downtown Core, thus making it just as busy with calls for service as the larger patrol zones.

Area One is unique due to the bustle of the downtown. The area holds a large business and service industry during the day and an entertainment district at night, all while housing a decent size population who reside in this area. Therefore, Area One has the largest number of officers patrolling this area, seventeen (17) officers with eight (8) assigned as Foot Patrol and nine (9) assigned as Community Patrol drivers.

Concerns

There were two team meetings held throughout the year. Team members met to discuss current issues, unique to the downtown core, and to maintain a unified focus where members of the team could work collectively in order to best serve our community.

Concerns in 2021 included mental health issues, panhandlers harassing citizens and the perception that the downtown isn't safe. The main area of focus for 2021 continued to be those being aggressive, consuming drugs and generally being a nuisance to the community.

It is a reoccurring theme where citizens in the downtown believe police can remove people without cause. Members of Team One have continually shared the rules under the Safe Streets Act with the DBIA and business owners in the downtown core.

Officers worked collectively as a group and on individual projects to address these concerns however working through the Covid-19 pandemic again this year posed many challenges for all, and the number of projects completed this year were significantly reduced.

Projects / Liaison Roles in the Downtown Core

As a team collectively, several smaller targeted projects were conducted with the goal in mind to assist the business owner with vagrancy and pan handling. These businesses include:

- Spa Euphoria
- Dan Joyce
- T-Elle

- Harvey's
- Peterborough Square

The team has also utilized the Peterborough Police Auxiliary Unit to conduct several Crime Prevention by Environmental Design (CPTED) projects when requested. These properties include:

- Peterborough Square
- T-Elle
- Overflow Shelter
- Skateboard Park
- 669 Water St. and surrounding area

In addition to the 'Team' projects, the officers were also assigned 'Liaison' roles within Area One with the goal to build relationships and be available to provide ongoing advice to business owners.

Two officers maintained a liaison role with business owners along Simcoe Street including but not limited to the bus terminal, Home Hardware and various businesses between Aylmer and George Streets. Early in the year various businesses were either not open or open with varying hours due to the pandemic. There was an influx of homeless people passing through the area who were spoken to regarding their wellbeing and information seeking as to where they were staying through the night. A female set up camp at the north entrance of the Salvation Army and had permission if she vacated during the day so the entrance could be cleaned. She was spoken to daily and was very open to speak about her observations in the area.

In the early mornings, homeless persons would be found camping in the entrance ways of the businesses and were not generally a problem until the businesses opened and staff would call in to have them removed. For the most part, parties were compliant. Continued reminders and the annoyance of having to pack up early every morning eventually sank in, and it eventually became less of a problem on Simcoe Street.

The bus terminal was under construction for most of the year and still is. The buses would do their pickups at the roadside and seemed to work quite well for the time being. The rear parking lot was fenced off and was also under construction. Although fenced off, people would still find their way in. Various patrols were conducted, and people were cautioned of the Trespass to Property Act (TTPA). At no time were repeat trespassers dealt with. Conversations were held with the construction crew, and they were very content with foot patrols on site. Continued police presence appeared to have an impact as trespassing has become less and less.

One officer spent the year as the liaison for Peterborough Square, a privately owned shopping centre. In the beginning of the year, homeless persons were found in the stairwells and complaints of break-ins to various storage and maintenance rooms in the parking garages were reported. Suspects were identified, charged and the doors were then modified to prevent unlawful entry. Continued conversations with security were beneficial to identify persons of interest and areas of the mall that

were becoming an issue. Due to the decrease in the presence of homeless persons on the property, it is believed the continued efforts were having an effect.

When not spending time on our projects, foot patrol was conducted.

A large portion of our time was at the Overflow Shelter Lot regarding persons camping, drinking and/or doing drugs. Patrols were conducted. On occasions persons who were believed to be in duress were located and EMS was dispatched to assess. There were times when persons had to be administered Narcan from officers and CPR performed.

Trees in the area have since been trimmed opening hiding spots. It has been learned that the city is now shuttling people to motels and returning them to the Overflow for meals. Since the drop in weather, trees trimmed and the availability of the motels, the lot has become less of a problem.

One officer was assigned as one of the liaison officers for The Salvation Army as well as The Peterborough Public Library. During the year, time was focused on foot patrol time in these two areas. The officer was unable to connect with any staff members at Salvation Army mostly due to COVID. There was an instance where there was a complaint of a homeless person sleeping in the entry way of The Salvation Army, and who was moved along. Other than this, there were no noticeable problems on this property.

The library was visited on a consistent basis and the officer was introduced to staff members there. The security officer at the library was advised to call police with any issues, and police would attend when available. The main concern for security was the disposal of used needles on the property and unwanted people doing drugs in the bathroom. On day shifts first thing in the morning, as time permitted, foot patrol was conducted around the building to ensure there was no drug paraphernalia that had been disposed of improperly. On one occasion while police stopped by to see how things were going, security was assisted with removing a male who was suspected of using drugs in the bathroom. This male was trespassed and issued a Provincial Offence Notice.

Donegal Street:

Information received regarding a lock box being broken off and stolen from the outside of the office door on Donegal Street. After speaking with the complainant, it was learned that there had been several issues with small mischiefs as well as squatters gaining access to the building to use their common areas and stairwells to sleep, etc. The building manager was not sure how they were getting into the building.

The following issues were identified:

- building did not have any video surveillance
- individuals who do not reside there were using an object to push the lock open

- they were leaving their common areas such as their sitting room/kitchenette and their laundry room open 24 hrs. since COVID started to allow access to their residents at any time.
- another area of the building that homeless people were using to sleep was the 10th floor stairwell that leads to the roof top exit door.
- during a nighttime walk through of the building, discovered several windows on main floor had been left insecure.

A buzz code was provided to access the building for police to be able to attend and conduct walk throughs of the building when time permitted. Numerous foot patrols were conducted through the building and the outer perimeter until there were no longer any problems. The problems noted above were shared with other Area One members.

The following recommendations were presented to the building manager:

- have a metal plate installed to cover where the lock for the inner door is so that access could not be gained
- have video surveillance installed outside the building as well as the main entry and lobby area
- close common area access after a certain time during the night hours to avoid attracting outsiders.
- patrols to be conducted in and around the building until some of these recommendations are in place and we see an improvement in issues

The end results:

- metal plate was installed to cover the lock of the door
- there were no longer any ongoing issues of unwanted individuals gaining access to the building
- the seniors residing in the building felt much safer afterwards

Charlotte Mews:

Work on this project was provided often through constant patrols. Officers collaborated with security at the Mews to address any small issues before they grew into larger problems.

No issues with any one specific person(s) were identified in 2021. The steps that were developed over past years to identify issues early and deal with them seemed to work in the Mews.

Worked was done with owners at a retail outlet to develop some theft prevention ideas. They are brand new in the downtown and we're starting to experience some minor issues. Advice was provided which has been working very well for them so far.

Information was also provided to a different retail outlet, but the owner was not receptive to the information provided. This is just an example of providing information, even if it is not acted upon. It is still an example of proactive policing.

King Street Parking Garage:

A liaison was assigned to the King Street Parking garage and to work with the Parking Authority in regard to the loitering in the alley way to the north of the parking structure.

Working together with the City there was an ability to have planter boxes planted along a ledge in that vicinity which solved the complete issue with the homeless people, loitering and drinking in the alley. There have not been many issues since these were installed in May 2021.

There continues to be an issue with the nightly bar crowd using this area as a urinal. Bike patrol have done what they can to patrol this area during bar nights to send people on their way.

Peterborough Public Library (Aylmer Street):

There was a liaison officer for the public library as well as the Salvation Army. Throughout the year the officer attended regularly and let their presence and responsibilities be known to staff. There was little connection with the Salvation Army as most of the time staff were not there or they were volunteers helping and said they would provide a business card to their supervisors.

There was a great relationship with staff and security from the public library. Contact was maintained via email and in person. They would make contact seeking advice and provide complaints regarding unwanted persons around their building and tenting on their property.

Furthermore, businesses were visited in the downtown area regarding unwanted persons on their property. The liaison went to speak with the complainants of these businesses and informed them that information would be sent service wide regarding the concerns and there would be a request for increased police presence. Due to this, many issues were resolved, and the complainants were satisfied.

East End of Wolfe Street (Current Overflow Shelter):

This area was attended regularly, enforcing both the Liquor Licence Act, and dealing with open fires in the lot. Community members who reside in the area and were concerned about the fires were spoken to. Many community members were also concerned with the large gatherings during the pandemic and wanted to see enforcement on that issue as well.

Multiple provincial offence notices were laid. City By-law enforcement attended numerous times and cleared out the area, including tents, garbage, and drug paraphernalia. Police assisted when required.

Special Projects:

Team One officers also conducted several Trespass to Property Act, Liquor Licence Act and Safe Streets Act enforcement projects resulting in **1814 PONS** being issued which was **up 27.27%** from 2019.

Area Two (North End)

In January 2021, Area Two officers held their first team meeting at the Peterborough Police Service. The Divisional Commanders Objectives for 2021 were reviewed and officers were tasked with identifying potential projects or details. Officers were encouraged to work with their platoon area partners to complete their projects and share with the remainder of the team any potential assignments. The focus of all projects was to reduce calls for service and form partnerships with community stakeholders where possible.

The traffic liaison officer presented the top intersections for collisions. Officers were tasked with being as visible as possible at the noted locations. Officers were also asked to complete assigned platoon traffic details in Area Two.

The second meeting was held at the Peterborough Police Service in December 2021. Officers were provided the opportunity to discuss the projects they completed and to share their results. They also discussed potential project/problem areas to focus on in 2022.

2021 Area Initiatives

Head of the Trent (HOTT) Regatta:

The Head of the Trent (HOTT) Regatta was held in October 2021 with the intention that competitors and coaches would compete in their events and be instructed to leave. There were also four varsity games being played at their stadium. The capacity of the stadium was set at half. Spectators for the games were limited to students only. Parents and friends were not permitted.

The remainder of the events were to be virtual. There were no other live events planned and there was not a “beer tent”, however, paid duty offers were requested.

There were no known off-sites parties scheduled and Internet checks were conducted several times leading up to the event. The results did not indicate any planned events away from the University.

As is now known, at least 1 or 2 very large gatherings (parties) occurred off site that hadn’t planned for or was there any knowledge of.

At this point it is anticipated that in 2022 the HOTT will be held as it has pre-pandemic with a full weekend of events drawing large crowds to the University as well as the downtown.

At our first meeting in 2022, a liaison will be assigned to work with Trent to ensure it is adequately resourced for the weekend.

Brock Mission:

Calls for service to the Brock Mission continue. A liaison officer has connected with staff at both their prior location and new location, checking in with them every few weeks. This relationship was maintained by providing contact information and checking in with them, assisting with various issues that came up, trespassers and Freedom of Information (FOI) requests etc. With the liaison's assistance, the Mission has been able to keep individuals who cause issues out of their organization and allow for fewer calls for service and a healthy operational relationship with the police when investigating incidents involving them or those who access their services. This relationship has paid dividends and will continue too as crimes are investigated within the area of the mission and they provide information and evidence, legally, and without barriers.

Three liaisons also dealt with the issues at the Peterborough Armouries starting in September of 2021. Many of the issues were a result of the clients from a nearby shelter. At this time, a plan was made to obtain an MOU to provide enforcement authority on an ongoing basis. For the time being enforcement and other applicable legislation enforcement would be conducted until the MOU could be obtained. This ultimately led to the MOU being obtained and officers further having the ability to act as agents on the Armouries property, as well as the property employing its own security team.

The Board of Works has also been utilized to dispose of the vast amount of garbage that has been left behind by the people using the Armouries as a place to stay.

All Area Two members were encouraged to be visible in the area when calls for service allowed.

Youth Emergency Shelter (YES):

The Youth Emergency Shelter had a change in leadership during 2021.

Through the efforts of two liaison officers and the Peterborough Police Service Community Development and Engagement Coordinator meeting and communicating with staff, there has been some positive connection.

Many of the incidents in 2021 were Trespass to Property, unwanted and suspicious people being around the building. This however was not the extent of the calls for service as all varieties were seen this past year.

The liaison position is invaluable and will be assigned to continue in 2022 at our first team meeting.

Water Street Rooming House:

This is a residence that houses clients from the Canadian Mental Health Association that began operations in 2020. There were numerous calls for service into 2021. A liaison was assigned to connect with the property managers in an effort to reduce the need for police response.

The calls were primarily as a result of unwanted, unruly guests attending the building that disturbed the other clients. The issues mostly involved one client and one trespassed person.

The liaison met with the property managers and provided crime prevention tips including, but not limited to, installing cameras, advice regarding the trespass to property act and providing officers with contact information to assist during calls for service.

Further to that, the property managers hired a security company that was educated by the liaison. All the advice provided resulted in a drastic reduction in the need to attend the address.

Y Lofts:

Following the move of the Brock Mission to Murray Street, there was increase in calls for service to the Y Lofts, a privately-owned apartment/condo complex, which is in close proximity.

The address experienced numerous break and enters, mischief, and squatting issues within the construction zone, despite having the property securely fenced off. Police were repeatedly being called by live security monitors about active incidents, and K9 was utilized in some of these instances.

Police contacted the site superintendent and coordinated with him to erect a lock box at the entrance of the site for officer safety/response time while attempting to gain access to the property. The code for the lock box was communicated through the occurrence book so officers were aware of it prior to arrival.

Additionally, police connected the site superintendent with the K9 unit to facilitate using the building as a training area and/or for a walk through with K9 so they were aware of the hazards before entering during an active incident (at the time open elevator shafts, etc.).

These efforts reduced the number of calls for service and highlights a partnership with community stakeholders.

Special Projects:

Finally, throughout the year the police liaison coordinated using slushie coupons for "Positive Ticketing Details", similar to the organization of traffic details with other Area Two drivers. The details focused on different positive behaviour exemplified by youth in our patrol areas such as; wearing their helmet or abiding by crosswalk signals, and they were rewarded with slushie coupons.

Area Three (West End)

Area Three is a large geographical area with a mix of industrial, commercial, residential, essential services, and education facilities.

The team of officers assigned to patrol Area Three in 2021 were diligent in recognizing ongoing and reoccurring issues and finding ways to deal with and minimize the impact these issues had on the citizens who live, work, play and utilize services located within Peterborough's west-end.

(At the time of this report Niche validation has not been completed for October, November and December of 2021 and thus all statistics outlined within will capture the time period of January to September 2020 and until January to September 2021. This has been done to provide a similar comparison from one year to the next).

In 2020, Peterborough Regional Health Centre (PRHC), located at 1 Hospital Drive, was the largest generator of Area Three Calls for Service (CFS). In 2021, PRHC was once again the largest generator of Area Three CFS with 242 initiating from this location. Officers are called to PRHC for a wide variety of reasons ranging from assisting PRHC security with uncooperative individuals to individuals that are there for reasons of self-harm. One incident of note, an individual at PRHC doused them self in gasoline, lit them self on fire and tried to enter the Emergency Room. Two members of the Peterborough Police Service were present at PRHC and stopped the individual from entering the hospital while being able to extinguish the flames. This individual's life was saved, and many others were protected from further harm largely in part to the actions of these two officers.

With COVID-19 impacting many areas of life and business, Area Three was no different. For many years Area Three has collaborated with Sir Sanford Fleming College (SSFC) to run the Good Neighbour Program. The Good Neighbour Program involves members of SSFC partnering up with Area Three officers and PPS Auxiliary officers to visit neighbourhoods with high student populations mixed among permanent residents to speak with them about being a good neighbour. In past years this program has been very successful and well received by both the SSFC students and Area Three residents alike. When SSFC classes return to primarily in class learning and the health restrictions allow we will look at reinstating this program which is a valuable and proactive approach to reducing CFS and partnering with SSFC to positively engage the community.

Area Three has also typically held their first meeting of each year at BWXT Nuclear which has included a tour of the plant so officers are familiar with the facility should they need to respond. Because of COVID-19 gathering limitations this was not able to occur in 2021 and will hopefully resume in 2022 if indoor gathering restrictions allow.

Area Three Calls for Service (CFS) decreased during 2021 from the year prior. Area Three was one of only two areas to see a decrease in total number of CFS. Part of the explanation of this decrease in CFS is the relocation of the Brock Street Mission back to downtown Peterborough from the Peterborough Sport and Wellness Centre. The following are Crime Statistics of interest.

The greatest decreases in CFS from 2020 to 2021 are as follows:

- Robbery -42.9%
- Stolen Vehicles -26.1%
- Frauds -22.1%

The greatest increase in CFS from 2020 to 2021 are as follows:

- Community Services +101.4% (because Community Service captures such a wide variety of CFS types it is difficult to break this down and examine why this increase occurred)
- Sex Assaults +42.9%
- Break & Enters +27.3%
- Family Disputes +23%

Several factors could be at play when looking at year over year statistics including, but not limited to, the temporary relocation of the Brock Mission and the COVID lockdown periods that required residents to stay at home.

Area Three usually contains several of the intersections with the highest number of Motor Vehicle Collisions (MCV) associated to them. This is in part due to the volume of traffic and the configuration of some of these intersections. With the assistance of the Traffic Unit, members of Area Three have made patrolling these intersections a priority in an attempt to enforce the rules of the road with the ultimate goal of increasing motorist and pedestrian safety. From 2020 to 2021 MVC's reduced from 541 to 476, respectively.

Members of Area Three participated in several targeted projects aimed at identifying root causes and dealing with underlying issues. Several projects focused on unwanted and suspicious people in residential areas during late night and early morning hours. Teams of officers took on these complaints as a project and explored ways to most effectively deal with these incidents and restore the sense of safety and security the residents of Peterborough should enjoy. Part of these initiative included extra patrols, meeting with neighbours and recommending that the Home Guard program be utilized.

Below are charts outlining the 10 most frequently visited addresses in Area Three in 2021 and the 10 most frequent types of CFS reported within Area Three. Thank-you to Montana Burke for compiling these statistics.

Top 10 Area 3 Address Locations with the most Calls for Service (2021 – January to November):		
Address	Description of Address	CFS
1 HOSPITAL DR	Peterborough Regional Health Centre	242
950 LANSDOWNE ST W	Parkway Centre Stores (LCBO/ Chapters)	155
659 BREALEY DR	St. Josephs at Fleming	133
839 TALWOOD DR	Talwood Apartments/Parking Lot	101
1200 TALWOOD CT	Talwood Apartments/Parking Lot	97
836 TALWOOD DR	Talwood Apartments/Parking Lot	76
485 THE PARKWAY	Costco	76
700 PARKHILL RD W	Housing Complex	71
1200 LANSDOWNE ST W	Westgate Plaza/Parking Lot	67
665 CRAWFORD DR	Housing Complex	59

Top 10 Area 3 Most Frequent CFS Types (2021 – January to November):	
Type of CFS	# of CFS
Suspicious Person	616
MVC	476
Police Assistance	442
Noise	378
Traffic Complaint	363
Theft	339
Domestic Dispute	339
Unwanted Person	248
Alarm	226
Property Related	214

2021 was a successful year for Area Three largely in part to the hard work and dedication of the officers that patrolled this area and responded to CFS.

Area Four (South/East)

Area Four is a unique area that covers residential, commercial, and local businesses and includes the Lansdowne Place Mall.

Team Meetings

- February 14th 2021
- December 8th 2021

Calls for Service

- Area Four responded to 8,462 calls for service from January 1st 2021 to December 31st 2021
- The following is the Top 10 Addresses that received the most CFS from January to November 2021

Top 10 Area 4 Address Locations with the most Calls for Service (2021 – January to November):

ADDRESS	ADDRESS NOTE	COUNT OF CALLS FOR SERVICE – 2021 (January to November)
645 LANSDOWNE ST W	Lansdowne Place and Parking Lot	134
572 CRYSTAL DR	Sunshine Homes Townhouses/Parking Lot	129
33 HUNTER ST E	Shell Gas/Mac's Milk/Circle K	112
150 GEORGE ST N	Holiday Inn	100
139 GEORGE ST N	Smitty's Family Restaurant/Beer Store/Plaza/Parking Lot	94
57H HUNTER ST E	Rooming House/Dance Company	90
898 MONAGHAN RD	Voyageur Place Shopping Centre	88
135 GEORGE ST N	Circle K/Mac's Milk	80
133 LANSDOWNE ST E	Motel 6/Parking Lot	78
769 BORDEN AV	Real Canadian Superstore	67

Team Contributions

In the first half of 2021, efforts were placed on a Braidwood Avenue address, which was a well-known drug house. Information was obtained and shared with appropriate police officers, which assisted in obtaining a Controlled Drugs and Substances Act (CDSA) Warrant. This residence has since been sold and is no longer an issue.

Issues were identified and addressed regarding ongoing Trespass to Property Act (TTPA) and Liquor Licence Act (LLA) issues at a Monaghan Road retail property. The largest issues being picnic tables that were situated near the drive-thru lane. Persons would congregate at the picnic tables and would consume alcohol in the open. Enforcement of TTPA and LLA offences were not a deterrent, so property owners were contacted requesting that the picnic tables be removed from the area. Once the tables were removed from the area, the issue resolved.

Traffic enforcement largely in the area of Lansdowne Street, east of George Street, Television Road was conducted. Foot patrol was conducted in Beavermead Park, East City, Millenium Park, Del Cray Park along with patrolling a Motel parking lot, a convenience store on George Street and an area of residences on Park Street South.

Attention was given to an address with ongoing issues being reported at an Old Norwood Road abandoned farm property. This issue was brought forward by a City Councillor on behalf of a concerned resident. An officer was in contact with the resident and learned that the main concern was the state of the property that she wished the City of Peterborough to address.

A liaison officer was assigned to a group in East City that were concerned with crime occurring in their neighbourhood. The officer attended meetings and updated those involved with crime and traffic trends.

An officer was assigned to a community complaint of a Park Street North address. The officer spoke with neighbours and business owners. Their proactive approach to this project, resulted in zero community complaints for 2021. The officer continued to proactively patrol this area throughout the year. Information was shared with appropriate officers regarding this area.

The rail bridge near George Street and Dalhousie Street was patrolled to address the ongoing LLA violations that were occurring. A zero-tolerance approach to any infractions was taken.

A Team Four officer was assigned to address a neighbor dispute on Armour Road. Although this matter was a civil issue, the officer took the time to investigate the complaint and sought advice from the Crown's Office to ensure there was nothing that the police could do to rectify the issue. Advice was provided regarding the Line Fences Act and Forestry Act to assist with this civil matter.

A liaison officer was assigned to address a community complaint regarding a shade shelter that had been erected by the City of Peterborough on the Rotary Trail at the end of Hazlitt Street. The complaint focused on homeless people congregating there and leaving garbage behind. The officer

conducted regular patrols of the shelter and learned that power was supplied there, making it an ideal spot for those without a residence congregate and use the power supply to charge their phones. The City of Peterborough was contacted to have the power disconnected. Since the power was shut off, there have not been any issues at the shelter.

An officer was also assigned the community complaint regarding the overflow shelter parking lot. Numerous business owners and residents were spoken to regarding the ongoing issues there. A liaison officer proactively patrolled the area and would utilize the parking lot to write notes and reports.

There were ongoing issues occurring at a coffee shop on George Street and adjoining plaza. Numerous complaints were received by business owners regarding people congregating in the parking lot and people begging for money. Business owners were spoken to and proactive patrols were regularly conducted in the area.

A community complaint at Dufferin and Rogers Streets regarding vehicles not stopping for the 4-way stop was also monitored.

Conclusion

Team Four had a successful 2021. Numerous community issues were addressed, monitored, and solved by Team Four Members.

Team Four Members were dedicated to building relationships with the residents and business owners. Because of their hard work, many residents and business owners know Team Four Members by name and are comfortable contacting Officers to discuss issues within their neighbourhoods.

2021 saw the opening of the brand-new public school in East City, which is an integral part of Area Four. In December 2021, an officer met with the Principal and a tour of the school was provided. The Principal is very interested in building a solid relationship with the Peterborough Police Service and welcomes police into the school at any time. For 2022, this school has offered to be used as a host for Team Four Meetings and they are also hoping to have as many Officers visit the school to familiarize themselves with the layout in the event of a response to a call for service there.

Area Five (Lakefield)

Team Five is responsible for policing the Ward of Lakefield within Selwyn Township and is serviced by four permanent officers, with several relief officers assisting when required.

In 2021, Area Five saw some great work done by the area drivers and those who filled the platoon void throughout the year. With the help of the traffic unit, and the dedication to road safety, enforcement was increased which saw motor vehicle collisions decrease significantly.

Officers spent time responding to traffic complaints from Lakefield residents, taking time to involve those residents who wished to see and operate speed measuring equipment. This approach provided insight into what is required to enforce speeding offences and even shed some light on actual speeds versus perceived speeds. This method hoped to decrease speeding complaints.

Officers also engaged the community and downtown merchants through foot and bike patrols, visiting merchants and along the trails and paths.

Left turn enforcement continued at Water and Bridge Streets. It seems local residents as well as visitors to the village are guilty of failing to obey the numerous signs.

Lakefield saw an increase in calls for service in 2021, traffic and community service were mostly responsible for the increase due to every traffic stop generating an incident number.

For 2022, Lakefield officers have identified the Lakefield Campground, as well as the restaurant and gas station at Bridge Street and Clementi Street. The coffee shop on Queen Street and Strickland Street is also an area of concern.

Area Six (Cavan Monaghan)

In 2021, Area Six saw a slight decrease in CFS from 1365 in 2020 to 1350 in 2021. Friday seeing the most CFS and Sunday seeing the least. Despite seeing a decrease in CFS, there were some significant increases in the types of CFS in Area Six in 2021:

- Ambulance Assist CFS increase by 225% (From 4 to 13)
- Sexual Assaults increased 200 % (from 2 to 6)
- Stolen Vehicles increased 200 % (from 2 to 6) and thefts increased 88% (from 25 to 47)

However, some CFS decreased:

- Assault decreasing 40% (from 10 to 6)
- Break and Enter decreasing 14.3% (from 7 to 6)
- Traffic Complaints decreasing by 18.5% (from 184 to 150).

Traffic enforcement was far and away the largest CFS by officers in Area Six with 211 CFS. The Traffic Enforcement CFS are officer generated CFS in that the Area Six officers are initiating enforcement, mainly speeding, in areas where residents have expressed concern. Both Area drivers and members of the Traffic Enforcement Unit participated in the enforcement details to make the roads in Area Six safer to use by all. Of notable concern from residents was Bailieboro, Hutchinson Drive, Brown Line, Beardsmore Road just to mention a few.

Officers spent a great deal of time and effort investigating ATV complaints. Provincial Crown Attorney's were consulted, advice sought, and charges laid where applicable. There seems to be a divide on ATVs in Cavan Monaghan which makes the issue difficult for police. Other notable investigations involved shutting down an illegal farm with the cooperation of the SPCA as well as resolving the traffic flow at South Monaghan Public School

Officers continued to be involved in the community and community events. Officers participated Christmas in the Village and Ladies Night.

Area 6 officers are dedicated to making Cavan Monaghan Township a safe place to live, work and play. All officers request to be part of the Cavan Monaghan community and wish to remain in Area Six despite other options and areas available to them. Officers look forward to continued work with the community in 2022.

For 2022, Area Six is excited to take delivery of two snowmobiles and two ATVs to assist in enforcement and education. The dedication to community safety, road safety, and crime prevention is a top priority. Foot patrols, higher visibility and community engagement is what the residents of Cavan Monaghan Township should expect from the Peterborough Police Service in 2022.

Traffic Services Unit

2021 saw a 2% overall increase in the amount of Highway Traffic Act (HTA) Provincial Offence Notices (PONS) issued. This number has fluctuated over the last two years due to the Covid -19 pandemic. This reduction in PONS was also due to the Traffic Services Unit being short two positions due to medical leave.

In 2021, members of the Traffic Services Unit issued 2,193 PONS.

Members of the Traffic Services Unit were associated to 2,406 calls for service.

Targeted enforcement was done on a monthly basis. The details completed were as follows:

January – **Driver Visibility**
February – **Traffic Lights**
March – **Distracted Driving**
April – **School Crossing Guard/School Bus**
May – **National Road Safety Week**
June- **Emergency Vehicles**
July – **Speed**
August – **Distracted Driving**
September - **School Crossing Guard/School Bus**
October – **Operation Impact**
November – **Intersection/Sign Offences**
December – **Accessible Parking**

For the year 2021, the following were relevant statistics associated to motor vehicle collisions:

- Total Collisions Investigated: 1,872 (+4%)
- Collisions over \$2000: 674 (-8.3%)
- Collisions under \$2000: 783 (-3.7%)
- Pedestrian Injured: 46 (+15%)
- Fatal Collisions: 1 (-50%)

Due to Covid-19, training was limited. We were successful in running a Level 2 (On Scene) Collision course and training one of our members as a Level III. Further, a member was designated as a Standard Field Sobriety Test Instructor.

The Traffic Services Unit was able to successfully conduct targeted enforcement with members of the Ministry of Transportation and the Ministry of the Environment to target commercial motor vehicles and modified vehicles.

Looking ahead to 2022, the unit will be focusing on continuing to implement e-ticketing, training more officers in reconstruction and as motorcycle operators. We will further strive to mentor and attract members to the Traffic Services Unit to ensure effective succession planning.

The unit will continue to monitor and respond to traffic trends to ensure road safety in 2022.

Canine Unit

2021 was a challenging year for the Peterborough Police Canine Unit. PC Kyle Adey had to leave the unit for medical reasons, effectively retiring his partner Chase from operations. Peterborough, Lakefield and Cavan Monaghan remained well served by Constable Bob Cowie and his Police Service Dog (PSD) partner Isaac. A selection process was held in August and PC Dillon Wentworth was the successful applicant. PC Wentworth and his partner Gryphon successfully completed an extensive 3-month training course with the Niagara Regional Police Service and reported for work in our community December 23rd, 2021.

This past year also saw the introduction of a third member to the K9 unit. Mag was donated by Grassroots Kennels and is trained to detect gun powder/firearms. She is handled by PC Cowie who now has access to Mag, and his general-purpose dog Isaac.

The K9 Unit is a seven day a week, 24 hour a day commitment. Both officers, and their partners, are interacting constantly whether during established work shifts or on their off hours. Training is a daily occurrence and the dedication required to foster an effective team is second to no other unit or section at the Peterborough Police Service. Their professionalism and usefulness have been proven during numerous calls-for-service in Peterborough, and in some neighboring jurisdictions as well, where their specialized skill set has been requested to assist local police services in Cobourg, Port Hope, and Kawartha Lakes.

Canine officers are responsible for the care and maintenance of their K9 partners 24/7. Officers also make routine adjustments to their schedules to attend presentations and events at the request of community groups. Their role as police ambassadors is fully recognized by the members of the Community Services Unit, who access K9 for school and community events.

In 2021, our K9 unit responded to a combined 669 calls for service. During their attendance at these calls there were numerous searches for articles, drugs and persons. The K9 unit also responded to numerous community events over this time period and remains an excellent resource to engage youth of all ages.

Emergency Response Team (ERT)

ERT Overview

The 2021 Emergency Response Team (ERT) consists of twelve (12) full time operators, three (3) tenured operators, and four (4) tactical paramedics. In the Winter of 2021, ERT held a week-long competition in which a successful candidate was chosen. In the Spring of 2021, three (3) of the newest ERT members attended the Basic Tactical Operations Course (BTOC) training with the Waterloo Regional Police Service. The three candidates successfully completed this training and returned to Peterborough, joining ERT in the Summer of 2021.

2021 also saw the tenure end for three (3) ERT members.

In 2020, the ERT was deployed to **37 calls for service**. In 2021, this number climbed to **72 calls for service**. A partial explanation for this increase is a result of ERT operators tracking their on-duty deployment as ERT operators, which started in June 2021.

The 2021 training of ERT was disrupted by the coronavirus pandemic, resulting in ERT missing three (3) training days. ERT adapted to the changing culture by breaking into smaller groups to complete training. In 2021, ERT also became more in line with provincial tactical techniques by amending entry footwork and conducting joint training with ICAD for High-Risk Arrests / High Risk Vehicle Stops. ERT continues to expand their skills by incorporating training days with the Armored Rescue Vehicle, Drone Pilots, and K9 Unit.

In 2021, ERT purchased a number of superior equipment items, such as new ballistic patrol/entry vests, and a sniper rifle.

The following report will expand into greater detail regarding the above noted topics, and also outline plans for the year ahead.

ERT Tactical Paramedics

Currently four (4) Tactical Paramedics are assigned to the ERT and the Paramedic Program continues to evolve. Paramedics have been deployed in both planned and unplanned ERT details. Tactical paramedics take part in monthly ERT training and are responsible for submitting training summary logs for each training day.

Recently, ERT has passed off equipment ordering for the Tactical Paramedics back to Paramedic Supervisors. In early 2021 issues arose where medics were not being provided paramedic vehicles for ERT details. This has become less of an issue as the year has progressed.

ERT and Tactical Paramedics will continue to have open dialogue regarding deployment and training, to continue to establish the best service for the community.

ERT Fleet

ERT are currently equip with three vehicles. These vehicles include an unmarked Ford 250 pickup truck, an unmarked Ford SUV, and an Armoured Rescue Vehicle (ARV).

The Ford 250 is used for both patrol and ERT deployment. The vehicle had electrical issues in early 2021, which have been identified and resolved.

The Ford SUV is used for the patrol and ERT deployment. The vehicle is set to be replaced with a Dodge Durango in 2022.

The ARV continues to be stored off site. The ARV is subject to bi-weekly maintenance, where each of the four operators take the vehicle on scheduled drives to allow the vehicle to reach operating temperature.

Aside from regular schedule maintenance, the ARV has been deployed in 2021 for the following details:

January 2021:	Ontario Power Generation (OPG) Training - ARV
January 2021:	ERT Training – Introduction to ERTB Operators
February 2021:	ERT Competition
February 2021:	OPG Camp Borden Training – ARV Operators
March 2021:	ERT Officer Rescue Training
May 2021:	Search Warrant execution in Oshawa for OPP
May 2021:	Search Warrant execution 196 Park Street
June 2021:	Domestic/Firearm incident 196 Dranoel Line Cavan-Monaghan – ARV approved however incident resolved prior to arrival.
September 2021:	Search Warrant execution 285 Wolfe Street

ERT Training

As previously mentioned, the 2021 ERT Training Schedule was disrupted by the Coronavirus Pandemic. In total, three (3) of the scheduled 14 ERT Training Dates were cancelled. In April 2021, Public Health restrictions were lessened to allow for ERT to separate into two smaller groups to complete a training day.

In September 2021, all ERT members successfully passed the annual PIN Fitness Test. All ERT operators were also successful, re-qualifying on annual, CEW, Firearms (Pistol/Assault Rifle/Shot Gun), and Less Lethal Options (CEW/Def Tec/Chemical Munitions).

ERT was able to implement the ARV on four training opportunities in 2021. OPG hosted two of the training days, one as an introductory course, and another as a live fire day. ERT then conducted their own introductory course, and also an officer rescue day, which incorporated Tactical Paramedics.

The 2021 Pandemic also limited ERT's continued education opportunities. Despite these limitations,

ERT was able to send three new operators to BTOC with Waterloo Regional Police in the Spring of 2021. ERT also liaised with Durham Regional Police Service (DRPS) on two occasions in 2021, once for search and rescue training and again for public order training.

The two (2) ERT Sergeants participated in one OTAB webinar which spoke to properly articulating method of entries in Operational Plans. As a result of the webinar ERT are now in line with Provincial Tactical Teams and have included a heading of “Method of Entry Articulation”, in all Operational Plans submitted to the Inspector in Charge of Operations.

In the Fall of 2021, two (2) members attended, and successfully completed, the level one Sniper Course in Minden, Ontario.

The team’s two (2) Snipers submitted an updated SOP for the Sniper Program which was approved and implemented. Further sniper accountability was also implemented by having a Sergeant or Team Lead present during two (2) of the four (4) annual qualification courses of fire.

ERT dedicated a large portion of training days to transitioning to an alternative method of footwork, which put ERT in line with the provincial standard. ERT also trained with ICAD in order to again stay up to date with provincial practice, in which surveillance officers (ICAD/Street Crime) drive vehicles during high risk stops and arrests.

In 2021, ERT also trained with Drone Operators and the K9 unit in suspect apprehension and building clearing.

ERT Equipment

In 2021, ERT implemented a monthly maintenance schedule in which each operator took a turn to inventory and maintain all ERT equipment, vehicles, and the locker room. The monthly maintenance has resulted in all equipment being consistently deployment ready, and also improved cost saving by not having to repair and/or replace equipment.

Some of the larger items purchased by ERT in 2021 are as follows:

- Patrol/High Risk body armour for all operators currently deployed in uniform (8 operators). In 2022, ERT plan to utilize a portion of the budget to outfit the remaining operators with the same vest.
- ERT also purchased each operator a Garmin GPS watch. The watches have been used by operators during person/article searches, but also during K9 tracks.
- Finally, an outdated sniper rifle was replaced with a new .308 Win Cadex-CDX and a Mark 6 Leupold optic.

ERT Calls for Service

As previously mentioned, in June of 2021, ERT began tracking all on duty ERT deployments in addition to planned and called out details. The results of this extra tracking saw ERT calls for service rise from **37** in 2020 to **72** in 2021.

The following is a breakdown of the calls for service responded to by ERT:

The Year Ahead – 2022

The following is the anticipated goals and expenditures for ERT in 2022:

In the Spring of 2022, ERT will need to host a competition in order to replace three (3) tenured operators. The competition will need to be completed and the new operators trained with BTOC qualifications by October 2022.

ERT has been in discussion with the Cobourg Police Service who advised they are intending on forming their own tactical team and have expressed interest in running a joint competition. The intention will be to again host a week-long competition which would have candidates tested in the various roles, responsibilities, and characteristics of an effective ERT member.

In addition to sending the three successful operators to BTOC, ERT will also be looking to send 1-2 operators on a Breacher Techniques' Course, 1 operator on the Grenadier Course, and 1-2 operators on a Team Leader Course.

In terms of equipment expenditures, ERT will be dedicating a portion of the 2022 budget to outfitting new operators with equipment, but also purchasing the new ballistic vest system for existing members who are still wearing the previous model. In 2022, ERT will be researching new assault rifles to replace older dated models.

Finally, the ERT Sergeants have composed an ERT Proposal to bring before the Command Team in January 2022. The proposal will request a pilot project to bring ERT operators back to Community Patrol. The document was crafted using input from Staff Sergeants, Sergeants, and Constables. It is the belief of ERT that the proposed project correctly balances the needs of the community, service, and operators.

Auxiliary Unit

The members of our Auxiliary Unit are a vital part of the service we provide to the City of Peterborough, Village of Lakefield, and Township of Cavan Monaghan. Established in 1999, our Service is extremely proud of the value added to the community by the volunteer members of this Unit that epitomizes the community policing philosophy of, “the police are the public and the public are the police.”

The Auxiliary Unit program is overseen by the Inspector in Charge of Operations. It is directly supervised by three sworn police officers who maintain the training, participation and evaluations of the unit.

The Auxiliary Unit is authorized by the Peterborough Police Service Board to maintain a strength of 33 members comprised of two Staff Sergeants, three Sergeants and 28 Auxiliary Constables. In late 2021, the Board approved an additional rank of Auxiliary Inspector be added to the unit to oversee all operations and liaison with the police services Inspector of Operations.

		Insp. Operations		
	PC Kenny	Sergeant Townsend	PC Urquhart	
		Aux. Insp. Burdette		
	Administration		Operations	
	S/Sgt Mann		S/Sgt Griffin	
Unit 1		Unit 2		Unit 3
Sgt. Parnell		Sgt. Walden		Sgt. Gallen
Richard Smith		Bill Bowers		Steve Parker
Leon Kelly		Toni Raymond		Will Sykes
Max Millan		Teena Kruger		Terry Hickey
Melissa Brinklow		Rob Ostapek		Adam White
Julie Levesque		Ryan Stabler		Jeff Fredenburgh
Amelia Watts		Shelly Marshall		Karen McArthur
Jared Brandon		Empty		Empty
Empty		Empty		Empty
Empty		Empty		Empty

During the year, the Auxiliary Unit operations was suspended or greatly modified due to Covid-19 restrictions throughout the year.

The unit was unable to complete several monthly training meetings and numerous community events.

There were 2 retirements and 3 resignations in 2021 reducing the total from 31 to 26.
They were:

Staff Sergeant Steve McLean	Retired	
Constable Shaun McCracken	Resigned	Job Re-location
Constable Jesse Lappan	Resigned	New Career Direction
Constable Priscilla Boniol	Resigned	Job Re-location
Constable Ken Good	Retired	

Realizing that it was a challenging year with on-going restrictions in place due to Covid-19, the unit was still able to complete **1600hrs** of participation time.

The hours for each area are listed below.

Officer Ride a Longs

16 Ride a long on patrol with Officers.

Total Hours - **192 hours**

Home Guard Inspections

Due to Covid-19 restrictions the Home Guard Program was suspended for the year.

Car Child Seat Inspection / Installation Program

2 clinics were held

24 questions and inquiries answered

103 seat installations

Total Hours - 293 hours

Crime Prevention Through Environmental Design Projects

The Auxiliary Unit assisted community business owners on four occasions conducting CPTED projects of properties. In each case, officers attend the property for a site inspection, speak to the property owner regarding their concerns, and then prepare a fulsome report outlining any recommendations that may alleviate their concerns.

Other Community Events

Perimeter presence at several anti-mask demonstrations
PPS Halloween Kids Event
Peterborough Petes Halloween Parade
Kawartha Food Share '3 Loonies' Event
4 Holiday Season RIDE Details with Traffic Unit
Maintenance of Social Media Platforms
Peterborough Petes First Responder game
Honour Guard at visitations and memorial services
Assist service with traffic control at numerous events

Looking Ahead To 2022

In early 2022 the Auxiliary Unit held a Sergeant promotional competition because of the new rank of Inspector being introduced to the unit in late 2021. Auxiliary Constables Parnell and Gallen were successful in the competition and subsequently promoted to Sergeants.

The Auxiliary Unit is anticipating returning to full duties in the Spring of 2022.

The unit will also be exploring the opportunity to hold a new intake class in the Spring to fill the 8 empty spots currently available and bring the unit back up to a full compliment.

Community Services

Staffing

The Community Services Unit is comprised of four sworn officers and a civilian staff member. All sworn members are responsible for approximately 10 schools; handling education and enforcement issues with Elementary and Secondary institutions in Peterborough, Lakefield and Cavan. In December 2014, the Unit saw the addition of a civilian position as the Community Development Coordinator. This person is responsible for the development and coordination of strategic community engagement and partnership approaches to build and enhance relationships between the police service and community stakeholders. We continue to see the benefits of having this position as part of the Community Services team in many ways specifically in relationship building with our community partners and having a finger on the provincial pulse of trends and cutting-edge projects that benefit our community.

With the challenges of the Covid-19 pandemic 2021 was a much different year for programming and activities in our local schools. Officers were still committed to provide these services, with the safety of the schools and community a priority. Distance learning strategies and technology became necessary in implementing established programs and maintaining relationships with the students and staff.

School Programming and Activities

KIDS - In late 2015 members introduced **KIDS** (Knowledge, Issues, Decisions, and Supports) – a new cutting-edge program to replace VIP, with up to date and current messaging that is being received very well. The KIDS program consists of 5 modules, which are delivered to all grade 6 classes in Peterborough, Lakefield and Cavan Monaghan.

CBC – The Challenges, Beliefs, and Change Program is a peer-mentored classroom session on drug use and decision making delivered to grade eight classrooms. This program is delivered to the feeder schools for Adam Scott Collegiate and St. Peter High School.

School Presentations – Officers have also tailored presentations to the schools for specific requests. This includes presentations for Community Helpers, Anti-bullying, internet and cell phone safety, healthy relationships, legal issues and drug awareness.

Other School Activities

CAA Safety Patrol – This program is funded by both school boards and managed by the Community Services Unit. In each school, a teacher acts as a direct supervisor for their students. Each month, three (3) students are recognized for the “Safety Patroller of the Month” award, which includes a certificate of recognition and a prize. Safety patrol takes up a significant amount of the officer’s time for events such as, pizza parties, skating parties, the annual picnic and the Captain’s Camp. The

Captain's Camp was introduced in 2013 as a week-long camp to reward the Safety Patrol Captains. The camp is a huge success and plans are being made for 2022.

Lockdowns – School lockdowns have continued to be a priority. Community Services officers conducted 31 lockdowns in elementary and secondary schools. Officers continue to work with schools to ensure that the Ministry of Community Safety and Correctional Service guidelines are met. Each Community Service officer is responsible for performing two (2) lockdowns in each of their schools each year.

Threat Assessments – All officers in Community Services completed level two training in the Violent Threat Risk Assessment (VTRA). The amount of threat assessments that officers participated in increased last year even with schools in lockdown, distance learning or a cohort system for much of 2021. Officers are also seeing an increase in the number of Level two assessments. This is an additional time commitment for the responding officers.

Calls for Service – Officers attempt to deal with the majority of calls for service at the schools they serve. The high school officer spends a good part of their time assisting students and providing support that may otherwise require a front-line officer. Calls for service are not always recorded in the same manner for the purpose of keeping the students name out of the police database. Officers use a restorative justice process to assist in resolving problems. The John Howard Society continues to be a great resource in providing programming that is not within the structure of the Youth Criminal Justice Act, and a new system was also introduced to focus on providing Indigenous youth with these same programs. Officers have assisted uniform patrol on many occasions when shift strength is low. Also, Community Services officers continue to supplement CIB, ICAD, Court Services, and Special Events when requested on a routine basis.

Events (Pre Covid-19)

Drug Awareness Week

Peterborough Police Service encouraged the community to have serious conversations about substance use and abuse during Drug Awareness Week this past year. This was a great opportunity to engage people in a dialogue about substance use and its consequences. Further, it was an opportunity to consider practices that can help keep families in our city safe.

Drug Awareness Week is one in a series of themed days and weeks that allow police and other community services to shine a light on issues critical to the safety, health and well-being of our community. Members of the Peterborough Police Service are committed to reducing the harm that substance use has on our community.

Police Week

The theme for police week was "Working Together to Keep Our Communities Safe." The focus was on celebrating the many meaningful community partnerships and relationships Police have formed.

Crime Prevention Week

The theme for Crime Prevention Week was, "Help Us Help You". The focus was on the importance of Police working with the community and along with community partners from a variety of sectors. During this annual event officers attended various locations around the city, speaking to community members and providing tips on promoting personal safety. Topics discussed include protection from fraud, cybercrime and elder abuse. Auxiliary Officers attended the malls and spread the message of "Lock It or Lose It."

Cop Shop – Members of the Community Services Unit act as a liaison between the schools and the police. Community Services officers attend the event to assist this wonderful initiative. This allows less fortunate youth an opportunity to purchase Christmas presents for their family and friends that they would otherwise not be able to afford. This year's program involved Community Services officers delivering gift cards to local schools, which were provided to students in need.

Cram A Cruiser – Officers will set up cruisers at local grocery stores throughout the City of Peterborough and Village of Lakefield. Community members graciously purchase bags of groceries in the store and place their bag in the cruiser. There was 15,479 pounds of food and over \$3,000.00 in cash donated by our community in the last pre-Covid year. All donated food is given to Kawartha Food Share and Lakefield Food Bank.

Presentations and Tours

Community Services officers are expected to develop and deliver a variety of presentations on all topics to the community. Topics have included, dealing with emergencies, elder abuse, fraud, sexting, anti-bullying, traffic safety, career development and internet safety. Station tours are also done in certain circumstances on request.

New Canadian Center Luncheons

Upon request, officers attend the New Canadian Center to speak with new Canadians about the role of police in Ontario and how to navigate policing in Peterborough.

International Student Program – Sir Sanford Fleming College

Officers typically attend each new intake of the International Student program at Sir Sanford Fleming College to deliver a presentation on the Peterborough Police Service.

Community Development and Engagement Coordinator (CDEC)

Peterborough Drug Strategy

The Peterborough Police Service continued to be vital partners with the Peterborough Drug Strategy, supporting the CDEC in becoming the Chair of PDS in March of 2021. This has been a crucial partnership with the community for many years. Peterborough Drug Strategy has 14 different community partners that value having PPS dedicated to collaboration and community engagement. Inspector Jamie Hartnett continued to represent PPS as the uniformed representation at the PDS Pillar table. The way collaborative harm reduction responses in Peterborough have evolved even in the last year has created a lot of opportunities for growth within the service. There has been a lot of work by the CDEC to educate, inform leadership, and initiate strategic conversations so that we can best support officers and community partners with this evolving crisis with overdose in our community.

MSORT – SUAP

In the beginning of 2021, the Mobile Support Overdose Resource Team (MSORT) began offering service out of 220 Simcoe St. to those in our community most at risk for overdose. MSORT is funded by Health Canada through their Substance Use and Addictions Program (SUAP). The funding is provided to PPS then sent out to Fourcast, PARN, EMS, and PDS. PPS offers financial on project oversight through the CDEC. This project has become very successful in the last 12 months of operating. A large part of the project that is required for evaluations and reporting to Health Canada is having PPS offer referrals to this program for two purposes; a quick, and dignified response from multi-disciplinary team to assist with an individual who needs connection to services; and to also divert these calls and/or follow ups from officers as they are not criminal issues taking place. Unfortunately, MSORT has not received any referrals from officers in the past year. This may point to capacity issues, internal stigma surrounding drug use, lack of understanding, or all 3. This is a continued road to navigate between partners and PPS.

HUTs

We are halfway through our Housing Unit Takeover grant that is funded through the provincial government. This has been a challenging grant to do amidst the COVID-19 pandemic. We have been able to update a lot of the equipment needed for advanced surveillance within CIB in relation to guns, gangs, human trafficking, and unit takeovers.

Going forward we are looking to increase awareness about Housing Unit Takeovers both within the service for officers and externally for community partners and those that may be a victim.

Situation Table

The CDEC continues to be the coordinator for the Peterborough Risk Driven Situation Table. We did a survey of all Situation Table representatives to evaluate how to proceed with the function of the table. We have been meeting virtually for the past year again, which is linked to less collaboration and often less cases being presented. We collectively decided to meet every Wednesday regardless of a case being presented to make sure connections continue to stay strong.

CDEC was able to present about the role of police within the Situation Table to the attendees at the NCO meeting towards the end of 2021. This has gotten a lot of dialogue happening but hasn't led to more police-initiated cases being brought forward. This is needed as a lot of funding opportunities for Peterborough Police are tied to the Police involvement in the Situation Table. A lot of times it is more upfront work for an officer to prepare a case, and with capacity being low with work demand up for officers this can be challenging.

DEI

The Diversity, Equity, and Inclusion working group that was established in collaboration with Joseph Hayes in supporting his Thesis on DEI Training for Peterborough Police is now transitioning into a DEI committee for Peterborough Police involving community partners, researchers, officers and the CDEC. This will be presented to senior administration and the Police Service Board in early 2022.

The CDEC continues to sit as the co-chair for the Diversity, Equity, and Inclusion Community of Practice for Peterborough along with Reem Ali, DEI officer for City of Peterborough.

Community Relationships

The CDEC dedicates a lot of hours throughout the week to being a support for community and police, often navigating difficult conversations and frustrations that naturally arise. This position is extremely valuable for community partners and internal leadership to receive leadership and guidance on community policing with local agencies and individuals. Some of the most notable navigations in the past year have been with:

- Local shelters in rewriting Memorandums of Understanding and presenting to leadership and platoons.
- Dissatisfaction and confusion from community partners on sourcing outside Peterborough for Indigenous training, felt the material was not localized and offensive.
- Police presence at 220 Simcoe Street – creating an MoU to have all interests represented

The relationship between community partners and Peterborough Police continues to be valued and appreciated, even if it seems frustrating at times. Having Police to continue to partner as active members in the community is an important presence.

Media Relations & Communications Coordinator (MRCC)

Communicating with media partners and the public is a vital part of the PPS's daily business. Public trust continues to be developed and maintained through various forms of external communication including daily media releases and social media. The cornerstone of public trust is built on the Service's dedication and adherence to transparency and accountability.

The MRCC is responsible for providing accurate and timely information while complying with all applicable legislation including the Police Services Act (PSA) the Youth Criminal Justice Act, the Freedom of Information and Protection of Privacy Act (FIPPA) and the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). The Media Relations Officer continues to be an active member of the Ontario Association of Chiefs of Police (OACP) Ontario Media Relations Officers Network (OMRON). The MRCC attended Ontario Police College in September 2021 and completed the Media Relations Training Course.

It is crucial that major events are properly managed to ensure the community we serve are receiving the most timely, accurate and reliable information in order for them to feel informed and safe in the area they are living, working, and playing. This included participation in COVID Media Briefings lead by Peterborough Public Health and issuing statements and a pop-alert on the website (peterboroughpolice.com) to ensure the community understood the position of the Peterborough Police Service as the province moved through lockdowns and re-openings in 2021.

Social media is one of the ways Peterborough Police Service connects with the community and it is the responsibility of the MRCC to manage and update the Service social media accounts. As of December 31, 2021, the Facebook, Twitter, and Instagram accounts had 36,410 followers. There was an increase of 4.5% in Facebook followers, 4.97% increase in Twitter followers and a 28.23% increase in Instagram followers. There is also a LinkedIn page for Peterborough Police Service that was added in June of 2021. Part of the communications plan is to provide the community with consistent and constant messaging. Each weekend core messages are selected and highlighted on the social media accounts.

In 2021 MRCC designed and managed the promotion of various public education and information campaigns in conjunction with community partners and several units within the service. Some of these campaigns include:

- Crime Prevention Week
- Fraud Prevention Month
- Police Week
- Victims and Survivors of Crime Week
- Traffic Safety Week
- Pixie on Pawtrol – Holiday Campaign

Video was positive factor in 2021 with 29 videos produced on various topics including back to school safety, internet safety, Hallowe'en safety, and traffic safety. Video was also used in recruitment postings, to highlight quarterly statistics and in media releases.

A second television screen was added at the Bus Terminal Satellite Office in the spring of 2021. This screen features the same community and Peterborough Police Service messaging as the screen in the lobby and will be able to reach the thousands of passengers moving through the bus terminal each year. The MRCC and the Inspector of Operations coordinated with the City of Peterborough on this project.

2021 also saw the first full year with the new website. There are approximately 130 subscribers to the media releases page. Updated online reporting forms were created in the new platform along with an updated recruitment page. Professional photos were taken in September 2021 and these images have been added to the website for a picture refresh.

In the fall of 2021 (September – December), the MRCC hosted a Trent student from the Business – Marketing program. The student developed a weeklong social media campaign for Instagram on crime prevention topics, including a communications plan and the graphics and text. This campaign was well received by the public and the Trent Student community.

Further duties of the MRCC in 2021 included the following:

- Issuing media releases/ Organizing media conferences
- Coordinating and conducting media interviews or preparing members to conduct an interview
- Managing and updating the Service's website and ensuring it complies with the Accessibility for Ontarians with Disabilities Act (AODA)
- Managing the Services electronic sign/Managing the Service's televisions in the main lobby/bus terminal
- Managing the Service's "MyBeat" text alert program
- Designing Service documents; including the Annual Report, the Business Plan and the Holiday Card
- Working with the Video Analyst to disseminate unsolved crime videos

Training Unit

Peterborough Police Service training needs and requirements continue to grow due to stringent legislative requirements. The unit has one full time member, a Sergeant who also supervises the Community Services Unit and Canine Unit. There are 13 part time trainers who assist when possible as a secondary duty to their primary assignments. The Training Unit's goal is to ensure police members have the necessary training to safely and effectively perform their duties. Police services are mandated to meet legislative standards through the Police Services Act, Adequacy and Effectiveness Regulations, Ministry of Community Safety and Correctional Services (MCSCS) standards and guidelines, and internal policies. Training decisions and planning are made with the intent to meet/exceed the required standards, ensure the safety of members and the community with the goal to continue improving service to the community.

In 2021 officers received a minimum of sixteen (16) hours of online learning consisting of a variety of relevant topics and Peterborough Police policy reviews. This number was doubled from the previous years because of the necessary response to strict COVID restrictions, dictating increased distance learning options. In addition to the 16 hours of online training, officers complete three, eight-hour training days for each of the four platoons. These three (3) days covered use of force, firearms, scenario-based de-escalation scenarios and additional academic updates and presentations from Community Partners. The total mandated training time is 40 hours per officer, on the officer's day off thus not interfering with their regular shift duties. Special Constables and Auxiliary members also qualify annually in use of force.

The Covid-19 pandemic affected many aspects of police training for the second straight year. Smaller group sizes were once again necessary to limit the risks to officers and trainers, so training venues and curriculum were altered to meet the needs of the service and community. Platoon training was continued, where one of two officers were rotated off their shift to partake in a 30min training evaluation before returning to duty. In this format, officers were challenged with realistic situations in a varied series of venues, where communication and police techniques were demonstrated with immediate outcomes.

The total time invested with in-Service Training for 143 Officers (Firearms, Use of Force etc.) was **approx. 12,240** hours. Training off-site totaled **3,220** hours (CPC, OPC etc.)

The total time invested with CPKN and other on-line learning for the officers was **3,680 hours**.

A number of specialty designations require in-house annual re-certification including: CEW (Conducted Energy Weapon), Shotgun, Intoxilyzer Technician, Use of Force (Auxiliary & Special Constable) and Rifle. None of which were affected by the restrictions associated to the Covid-19 pandemic. Training officers accepted the challenges associated with providing curriculum during the emergency order and were able to successfully satisfy all necessary testing required for certifications.

We also continue to collaborate with other Police Services, organizations and community partners to maximize resources, share training opportunities, and provide opportunities for

smaller organizations. Hosting these courses with our in-house subject matter experts is a significant cost savings.

Total training hours: 12,240 hours in-house, plus 3,220 off site hours = 15,460 hours

The Service continues to provide quality training in the most cost-efficient manner to its members. The demands of complex and advanced investigations, combined with a high officer safety focus, results in a heavy training load to build the necessary knowledge, skills and abilities required for effective, professional performance.

Chaplain

Effective 18 August 2021, Reverend Scott Couper was sworn in as the Peterborough Police Service's Chaplain. Reverend Couper has long been associated with the community and looks forward to his role.

Most of the latter half of 2021, Chaplain Couper spent his time orienting himself with the members of the police service. He made himself available and visited the station in Peterborough when available. He participated in ride-a-longs and continued to build rapport with members of the Police Service.

Chaplain Couper will continue to aid the Peterborough Police Service whenever requested moving forward. It is anticipated that his role will continue to expand with time.

Investigative Services Division

As noted in the 2020 annual report, Investigative Services saw a second year of growth in personnel due to additional funding received through provincial and federal grant opportunities. The Unit is comprised of 41 members, with one Inspector, one Staff Sergeant, three Sergeants, 29 Detective Constables and seven (7) Civilians.

All members of Investigative Services provide support to frontline patrol officers by taking over involved or complex investigations that require significant follow up and attention. The investigators and support personnel also meet requirements mandated through policing standards or identified community needs.

The Investigative Services Division is comprised of:

- Crime Stoppers
- Domestic/Elder Abuse Investigations
- Electronic Crimes Unit
- Forensic Identification Services
- Fraud Investigations
- High Risk Offender Unit
- Intelligence Unit
- Crime Analysis
- Asset Forfeiture
- Drug Unit
- Major Crime Unit
- Sexual Assault Unit
- Special Victims Unit
- Street Crime Unit
- Victim Services Unit, and
- Video Analysis

Many of the positions in the Investigative Services also have secondary responsibilities assigned to their roles as well, including management/enforcement of the Sex Offender Registry, Power Case, Community Assessment Teams, and more.

Due to mandated legislative and case law requirements, training continues to be a priority to ensure members have relevant knowledge, skills, and abilities. As was the case in 2020 with the pandemic, 2021's training opportunities were again hampered, so training was mainly provided virtual whenever possible. In 2021 Investigative Services attended, either in person or virtually, 50 courses, workshops, or conferences at a total cost of \$445,355.65.

Statistically, the criminal offences reported in 2021 rose 4.5% over 2020, increasing from 5529 to 5777 offences. The upcoming chart provides a break down on the number of various criminal occurrences investigated by the Peterborough Police Service throughout 2021 in comparison to past year totals.

Crimes in our contracted communities accounted for a relatively small percentage of our overall numbers; Cavan Monaghan Township had 143 crimes reported in 2021, up from the 116 reported in 2020, a 23.3% increase. The clearance rate on these offences declined from 45.7% to 32.9%. The Village of Lakefield had 44 reported crimes in 2021, up 37.5% from 2020's total of 32. The clearance rate on these offences declined from 50.0% to 38.6%.

Beyond the problems brought into the world with the global pandemic, policing continues to experience pressures through legislation, court preparation, technological advancements and training. Further pressures include, but are not limited to, the opioid crisis, domestic human trafficking, and internet child exploitation investigations. All these stressors mean the police service will have to improve existing practices, and find new methods, of ensuring member well-being.

The Peterborough Police Service will continue to find collaborative partnerships to address social issues. The Service's Investigative Services unit is committed to meeting the community's expectations and the overall goals and objectives of the police service.

I would like to personally thank each member of the Investigative Services division for their contributions throughout the year. Each member of Unit, civilian and sworn, consistently demonstrated a level of commitment and dedication towards making our community a safer and more enjoyable place to live, work, and play.

Respectfully,



Neil Collins
Inspector

2021 Year End Statistics

2021 Year End Criminal Statistics						
	2018	2019	2020	2021	+/- 2020/21	% 2020/21
Reported Crimes	2018	5246	5529	5777	248	4.5
Clearance Rate	60.7	56.3	52.5	42.7	-9.8	-18.7
	Offences, Year to Date			Clearance Rate, Year to Date		
Description	2020	2021	% +/-	2020	2021	+/-
Homicide	6	5	-16.7	66.7	100.0	33.3
Robbery	50	56	12.0	58.0	60.7	2.7
Break & Enter	270	368	36.3	31.1	30.7	-0.4
Theft of Vehicles	85	97	14.1	24.7	21.6	-3.1
Thefts	1627	1793	10.2	16.2	10.0	-6.2
Frauds	542	489	-9.8	27.3	17.8	-9.5
Offensive Weapons	51	42	-17.6	88.2	88.1	-0.1
Drugs	107	88	-17.8	92.5	100.0	7.5
Sex Offences	163	185	13.5	76.7	50.3	-26.4
Assaults	550	554	0.7	84.4	74.7	-9.7
Other Criminal Code	2032	2059	1.3	77.2	65.4	-11.8

Asset Forfeiture Unit

2021 was a record year for the Peterborough Police Service's Asset Forfeiture Unit (AFU) in terms of currency seized. Nearly \$327,171.90 CAD and \$7,746.00 USD that was seized by our, Intelligence, Crime Analysis, Asset Forfeiture and Drugs (ICAD), the Human Trafficking Unit, and Operations was reconciled. DC Teeple also made deposits of forfeited currency to the provincial government from previous cases that were completed in court and disposition orders granted.

2021 was also another busy year for seizing vehicles. DC Teeple worked closely with the Major Crime Unit and Street Crime Unit, assisting in the seizure of three (3) vehicles that were accepted into the Criminal Asset Management Program (CAMP). DC Teeple also obtained a management order for vehicles that were seized by the drug unit (ICAD) in the case of R v Simpson.

DC Teeple participated in 2 Provincial takedown projects, which involved numerous arrests across the GTA with large amounts of property and currency seized. Most notable, was project Southham which was a \$10 million organized crime drug ring and included seizing currency and high-end vehicles. DC Teeple provided support to the Human Trafficking Unit during project Terrain. DC Teeple reconciled over \$125,000.00 CAD as well as other foreign currency.

DC Teeple has conducted these AFU activities in addition to his duties as a member of the Street Crime Unit. DC Teeple estimates that at least 30% of his workload is consumed with Asset Forfeiture related duties and the remainder of his workload comprises of his Street Crime Unit obligations. Most AFU related files are a direct result of ICAD and Operations.

The Unit fulfilled the provincial mandate by providing a body of expertise in relation to proceeds of crime and offence-related property. The unit's mandate includes identification, seizure, restraint, and forfeiture of offence-related property and proceeds of crime related to the commission of designated offences.

Notable cases:

R vs Boyer
Project Terrain

2021 AFU Numbers

PPS FILES	17
OPP FILES	1
Vehicles Seized	6
Management Orders/C.A.M.P.	3
Notice of Illicit Activity Forms	8
Currency Reconciled	\$ 327,171.90 CAD and \$ 7,746.00 USD
Currency Forfeited	\$ 75,394.00 CAD
Provincial Takedowns	2
Notice to Crown Attorney	5
PAFU Intakes Submitted	18

Training:

In 2021, due to the Covid 19 pandemic, there was no training courses offered by the Asset Forfeiture Unit (OPP) off- site. DC Teeple continued to familiarize himself with new techniques/skills and updated policies that were provided via email and zoom meetings.

Crime Analysis

The Peterborough Police Service began 2021 with one Crime Analyst, however in April a second Crime Analyst was hired for the Service as part of the Provincial Human Trafficking Intelligence-led Joint Forces Strategy (IJFS). Responsibilities of these roles encompass a variety of crime and intelligence analysis tasks to provide operational and tactical analysis for the Service. Duties include collecting and analyzing data on crime patterns, trends, identify potential suspects, utilizing crime analysis databases and tracking systems for investigations with ICAD and Investigative Services, production orders, linking offences, identifying high crime areas and methods of offending. The Analysts coordinate requests for information from senior staff, community partners, uniformed officers, investigators, and other police services.

Team - The Crime Analyst positions support the Investigative Services team in investigations by creating bulletins, disseminating, and liaising with other services to solve crimes; analyzing trackers and production orders; completing open-source analysis and querying potential suspects for crime specific issues. The analyst completes statistical report requests to assist in strategic planning opportunities for the Administration and supports the Operations Division through the systematic study of crime and disorder, providing crime statistics and hotspot mapping to assist in decision making and informing the front-line officers.

Assistance to other Police Services - Requests are regularly received from police services throughout Canada, primarily Ontario. These requests range from data base searches, linking occurrences or suspects, and participating in multijurisdictional investigations. This occasionally results in identifying suspects or assisting in solving crimes for the service. Joint investigative projects with other services assist in building evidence on suspects and contribute to pressing charges.

Role within the Provincial Human Trafficking IJFS - Utilize a variety of techniques to provide tactical analysis and support the Provincial Human Trafficking Intelligence-Led Joint Forces Strategy in proactive multi-jurisdictional human trafficking investigations. Use data mining and intelligence pattern analysis principles obtaining information from multiple data sets to identify, define, and track human trafficking organizations across the Province of Ontario. To articulate the findings of these above techniques in detailed written analytical reports. Support proactive investigations with tactical analytical support utilizing expertise in the field of human trafficking, marginalized persons, and crimes against persons. Support these investigations with analytical skills based on evidence from a variety of investigative techniques including Part VI, Transmission Data Recorders (TDRs), human source intelligence, open source and covert internet techniques, other judicially authorized techniques, and traditional investigative techniques. Support these investigations using the Major Case Management System, Power Case and Xanalys Link Explorer.

Audio Visual Evidence – The Analysts receive Crime bulletins from other services to share information on similar fact evidence, identify offenders and multi-jurisdictional cases. Each case is reviewed to determine if the Service has related occurrences or information that may be pertinent to assist the other services. The Analyst's also create bulletins to send to other services; for 2021, formal bulletins

were disseminated to OCAN (Ontario Crime Analyst Network) and countless emails of information exchange, video evidence and investigation pieces.

Training – In 2021, due to the Covid-19 pandemic, in-person training courses were not running as frequently, however one Crime Analyst was able to take part in an “Open-Source Intelligence Training” course and the other took part in an “IJFS Analyst Training” course. In addition to these courses both Analysts remain current with trends, techniques, and software in the field by participating in virtually presented Case-Study webinars through the International Association of Crime Analysts and the Ontario Crime Analyst Network.

Professional Affiliations - Both Crime Analysts continue to be active members of the Ontario Crime Analyst Network, International Association of Law Enforcement Intelligence Analysts, International Association of Crime Analysts, and Data Share Peterborough.

Crime Stoppers

Peterborough Northumberland Crime Stoppers is a community-based program that brings local citizens, media, and the police together in partnership to solve crime. This is accomplished by offering cash rewards and guaranteeing anonymity to persons who furnish information leading to the arrest of or laying of charges against criminal offenders. Even though 2021 was a difficult year with the COVID-19 pandemic continuing to effect society, the partnerships that have been formed continued to yield significant results.

For 2021, the police coordinators were Ontario Provincial Police Constable Greg Stokes and Peterborough Police Service Detective Constable Keith Calderwood. This was the second year in the program for both coordinators. The coordinators have lived and worked in the area and have built and continue to maintain many partnerships in the community to benefit the Crime Stoppers Program.

Crime Stoppers is run by a volunteer **Board of Directors** comprised of concerned citizens from the Peterborough-Northumberland Community. The Board of Directors is responsible for the operation of the Crime Stoppers Program. The Board administers the funds for reward payments, is responsible for fundraising efforts, and campaigns to educate the community about Crime Stoppers. Money raised by the Board comes from community events, sponsorships and donations by local citizens and businesses.

In 2021, the Crime Stoppers Board was chaired by Ken Erskine with Jared Brandon serving as Vice Chair. The remaining executive board was made up of Treasurer Peggy Roberts and Alisha Batten as Secretary. The remaining six (6) directors of the board were representatives from Peterborough and Northumberland Counties.

Statistical Summary:

Statistics	2020	2021	Since Inception
New Calls	1139	901	42,271
Arrests	51	42	3,666
Charges	86	92	9,928
Cases Cleared	34	25	4,511
Property Seized	\$324,200.00	\$176,600.00	\$5,936,594.00
Drugs Seized	\$12,328,869.00	\$8,418,894.00	\$188,106,177.00

2021 saw a small decrease in the number of calls received but remains consistent with the number of calls received in 2020 and 2019. 2021 continued to see an increase in the number of tips not directly related to drugs. Crime Stoppers saw an increase of calls relating to, wanted persons, B&Es, property obtained by crime, Highway Traffic Act, Impaired Driving, internet crimes, weapon offences, and frauds both locally and around Ontario. The major increase continues to be our web-based tips,

compared to 2020 which is close to 75% of all tips received. Web-based tips are handled the same way as phone tips and anonymity is still our highest priority.

Community Interaction

The Crime Stoppers Board recognizes the need to promote the Crime Stoppers Program through interaction with the public. In years past, information booths have set up at several home shows, garden shows, senior events, Community Care, Trent University and Fleming student presentations, Police Week displays in various townships, St Patrick's and Christmas Parades and the Peterborough Pete's/Crime Stoppers night. Due to the pandemic, coordinators were challenged to think outside the box to keep the organization in the public's eye.

In 2021, the coordinators continued to focus on scams that were circulating in the area and gave presentations to several service organizations such as Knights of Columbus, Rotary, Buckhorn Community Centre, Investors Group, seniors groups, and breakfast clubs. Due to the pandemic, coordinators were able to continue with these presentations virtually through zoom meetings.

Fundraising

Crime Stoppers is a community project supported by donations of money, goods and/or services. Contributions from individuals, corporations, clubs, professional associations, and retailers, civic and social groups keep the Crime Stoppers program functional. All donations to a Crime Stoppers Society are tax deductible.

Crime Stoppers is a not-for-profit organization that depends on fundraising as an essential to keep the program operational. One major fundraiser was the annual September Golf Classic held at the Quarry Golf Club in Ennismore. In 2021, coordinators followed suit of the adjusted 2020 tournament with a focus of keeping in line with public health safety measures. The tournament showed how generous and supportive the community is to the Crime Stoppers Program. Everyone had a great time and the tournament raised over **\$37,000.00**.

Crime Stoppers continued with their third annual Ultimate Outdoor Package raffle and added a runner up prize to gain more attention. The Grand prize consisted of an Arctic Cat Prowler side by side and Triton aluminum trailer with a runner up prize of an 85" TV which was donated by Mike Powell of Canadian Tire Pit Stop. The package was valued at over \$30,000.00. This fundraising initiative not only raised more funds for Crime Stoppers but also generated a lot of awareness for the Crime Stoppers program. This was pushed through social media and the Police Service's website, with 7,000 tickets sold out. This fundraiser raised over **\$24,000** for the program.

Other 2021 fundraising events included:

- A tele-marketing fundraiser in partnership with Connect Marketing, which raised **\$7,000**.
- Court awards - in the pandemic year were increased with over **\$75,000** in donations.
- Donation – The Navy Club donated **\$10,000** to the program.
- Level A/The Staffing Connection had their logos placed on the rear of the Crime Stoppers Vehicles for a donation of **\$5,000**.

Total Fundraising for 2021 = \$158,000

The Brick is a major financial supporter to the program through The Brick & Crime Stoppers one day event and the Brick Rewards Program which donates a portion of sales upon presentation of a Select Rewards Card from customers making a purchase.

Steven Daynes from Level A and The Staffing Connection has been a tremendous supported of Crime Stoppers over the past couple of years. Steve has been the Presenting Sponsor for our Annual Golf Tournament for the past two years and is always on board with funding or ideas to help the program generate funds.

Raising Awareness

Again, 2021 saw many challenges with the pandemic, however the coordinators were able to continue to build partnerships with the local radio and TV stations although the interviews were done virtually instead of in person.

Peterborough Northumberland Crime Stoppers has built a relationship with the social media leading PTBO Canada. Coordinators do weekly videos with PTBO Canada on Crime Prevention and or unsolved cases that is shared widely on social media to gather interest or conversation. Several road signs in and around Peterborough City, County and Northumberland Counties were replaced and or repaired to keep our organization brand prominent to people passing by. www.stopcrimehere.ca continues to evolve and change keeping with technological advancements. Crime Stoppers' social media presence continues to grow allowing the public to know what is happening with the program and to view local crimes, which they may have information about.

Donations

The Crime Stoppers Board felt the program had another good year of fundraising and wanted to help other organizations or charities that may have been struggling financially.

Peterborough Northumberland Crime Stoppers donated the following **\$16,608.98** in funds:

- February \$1,358 – Purchased a Forensics Crime Tent for Trent University Forensics Studies
- April \$500 – Donation to The Buckhorn Community Centre Soldier Fund Campaign
- April \$3,000 – YMCA Run for the Kids
- May \$5,000 – Humane Society New Building Project
- May \$1,500 – Colouring Books for Victim Services – Peterborough Police Service
- June \$600 – Kawartha Food Share Donate a Dish
- August \$2,150 – Big Brothers and Big Sisters of Peterborough
- December \$1,500 – Salvation Army Toy Drive Peterborough
- December \$1,000 – Salvation Army Toy Drive Cobourg

Electronic Crime Unit

In November of 2020, following a successful grant application, a second member of the Electronic Crime Unit (ECU) was added to the Unit to assist with the growing workload. Following an intense training period this member fully functional in March of 2021.

In 2021 the ECU was involved in 102 investigations, examining 335 devices and approximately 48.8 Terabytes (TB) of data.

- In 2018 - 55 investigations and examined 101 devices.
- In 2019 - 91 investigations and 329 devices.
- In 2020 - 90 investigations and 314 devices with over 40 TB of data examined.

Case files are stored on the ECU server, which had been replaced in 2020. The new Server replaced the existing QNAP Server, which was at nearly 90% capacity at the end of 2019. The ECU Server currently has 150TB free of the total 218TB capacity (32% Allocated).

While many investigations involve frontline uniform members seizing devices and submitting them to the unit, on several occasions the ECU Analyst was also required to attend directly at scenes to assist with seizures. Involved cases covered a wide spectrum of crimes including murder, sexual assaults, possession of child pornography, child sexual exploitation, drugs, frauds, and others. Many cases required a complete forensic analysis and report for court purposes. Although the Electronic Crime Unit has developed several levels of reporting based on the severity of the case and the data required by the courts, preliminary forensic reports still require between 30-40 hours per case.

Cases involving child exploitation and child pornography are particularly complicated cases requiring an immense amount of time to image, process, and report on. These investigations will typically involve the ECU technician's involvement from the execution of the search warrant to the completion of the court case, requiring heavily detailed reports and court follow-up, which can range from days to weeks of work. The ECU was involved in 16 child pornography cases and 13 cases involving luring of a child in 2021.

The ECU has come from a unit of basic extractions and analysis in 2018 to now support: advanced acquisitions, data recovery, cell phone, board repair and SQL analysis. Computer hardware and software purchasing is still required to keep the ECU up to date on evolving technologies. The ECU continues to rely on its relationship with the Durham Regional Police Service's ECU for assistance with extractions when local tools are not available.

Cases involving this unit are increasing and the complexity of these cases are requiring additional time, effort, and tools to adequately complete. With the number of electronic devices submitted and use of encryption, it can be expected that the workload for this unit will continue to increase.

Fingerprint and Photograph Destruction

During 2021, there were 25 Fingerprint and Photograph Destruction requests received by the Peterborough Police Service (PPS). This is an increase of 56.25% over 2020 where 16 requests were received.

Of the 25 applications, the following is a breakdown of the decisions:

- 15 of the applications were approved and completed in full
- Four (4) of the applications were denied by the PPS
- Two (2) of the applications were approved by the PPS and are pending RCMP decision
- Four (4) of the requests received were submitted by the applicant to the incorrect police service

All applications received in 2021 have been processed.

Forensic Identification Services

Forensic Identification Services (FIS) consists of three sworn members (Detective Constables), with a Civilian member (Special Constable) assuming the responsibilities of overseeing the fingerprinting and DNA databank submissions for the service.

Members of FIS receive nine weeks of intensive training, learning the fundamentals and forensic identification techniques in friction ridge analysis, evidence collection, photography, videography, tread impression evidence, trace evidence and scene mapping. Officers work with all members of the service whether it's through crime scene examination, evidence examinations or educating members of best practices for crime scene management and/or evidence collection.

The MOU with the Cobourg Police Service (CPS) which was initiated in 2018 continued into 2021, although on a much more limited capacity due to the pandemic's restrictions.

Trent University

The long-standing partnership with Trent University's Forensic Program continued in 2021, with one placement student assisting FIS members with researching a previously purchased Giga Pan and Virtual Tour Software.

Trent University Project:

The FIS Unit participated in Trent University's **FRSC3010H Lab #6 - CEWIL Project** (Co-operative Education and Work-Integrated Learning Canada Project). CEWIL's mission is to build the capacity to develop future-ready students and graduates through quality work-integrated learning.

Project Summary

Forensic science students participated in a crime scene investigation challenge in conjunction with Peterborough Police. The forensic investigators met with the students at the beginning of the semester to present a fingerprinting challenge they have encountered during their investigations and review fingerprint techniques and proper documentation with the students.

Students worked in pairs, under the guidance of the investigators and faculty, to design and perform an experiment to recommend one of the fingerprinting techniques. The forensic investigators were available to answer questions and assist with troubleshooting throughout the semester. The PPS designed project was the development of friction ridge impressions using cyanoacrylate (CA) fuming after exposure to moisture.

The PPS research question was: Does exposure to moisture over time impact the development of friction ridge impressions using cyanoacrylate fuming?

Automated Fingerprint Identification System (AFIS)

AFIS continues to be an indispensable tool for members of both the PPS and CPS and has assisted in identifying persons of interest in several criminal matters as well as providing timely identification of deceased individuals.

Scenes of Crime Officer Program (SOCO)

The Scenes of Crime Officer (SOCO) program was introduced to the Service in June of 2000. The Police Service currently has thirty-nine (39) members assigned, twenty-five (25) of those are assigned to frontline patrol. SOCO officers provide a support for members of FIS as they can conduct field examinations and photography of some break & enter scenes, thefts, and assaults.

In 2021, SOCO officers responded to 276 calls for service, down from 567 in 2020. It is believed a large part of the decrease in calls for service for SOCO members is a direct result of the Axon Evidence capture system that the Police Service incorporated.

The following illustrates the calls members of FIS were involved in and identifications made through fingerprints or DNA:

(Homicide, Aggravated Assaults, Sexual Offences, Sudden Deaths et cetera)		(Stolen Vehicles, Break and Enter, Mischief et cetera)	
91		171	
Fingerprint Identifications (Criminal Only)	CFS Submissions	DNA Hits	
35	130	60	

Of the (70) threshold investigations there was, one (1) homicide, three (3) shooting incidents, sixty-six (66) were sudden death investigations, of those thirty (30) can be attributed to illicit drug use. In 2020 FIS responded to sixty-three (63) sudden deaths with thirty-five (35) being attributed to illicit drug use.

FIS also conducts firearm analysis when guns are seized during investigations. In 2021 there were a total of 25 investigations where firearms were examined, some of which included multiple firearms. In 2020 there were a total of 20 investigations where firearms were examined.

Forensic Video Analysis

There is currently one Forensic Video Analyst (FVA) for the Peterborough Police Service. The FVA is responsible for all CCTV, video, and digital-imaging matters of the Police Service. This includes crime scene videos, cell-block CCTV systems, public safety CCTV systems and the collection and processing of audio and video files in all formats regarding criminal and internal occurrences. As well, the FVA is required to attend meetings and share information with uniformed officers, investigators, senior staff, and community partners. The FVA keeps members informed of current investigations by way of crime bulletins. Furthermore, the FVA works with the community and other police services to ensure the best evidence is collected and preserved.

Investigative Services: The Forensic Video Analyst actively assists all units and members within Investigative Services. Whether it is collecting or processing digital multimedia evidence, or canvassing to find video cameras within the community, the FVA is an integral part of any major crime case that Investigative Services examines.

Assistance to other Police Services: Requests are received throughout the year from various police services, including the OPP. Requests for the assistance of the Forensic Video Analyst range from interview room video extraction to digital multimedia evidence file conversions. Requests for these services continue to increase each year.

Community Stakeholders: Numerous businesses and homeowners have installed Digital Video Recorders (DVR). Many have little to no experience with these systems, so the FVA frequently helps with extracting video from systems. When the Analyst is called upon to perform the extraction it means the FVA must have a working knowledge of all possible DVR systems. In addition, the FVA also provides setup and configuration advice to business and homeowners.

The FVA has compiled a database of CCTV systems within the city. While this list is not extensive, there are currently 220 different locations in the database. This database is used by investigating officers to help locate potential video evidence.

In 2021, the FVA assisted with or personally extracted 516 different videos. These videos were then processed and submitted into evidence by the FVA. This is down from 2020, when 793 videos were obtained. This reduction can be attributed to officers obtaining their own video evidence as well as the public being able to directly upload video to evidence.com (new to the Peterborough Police Service).

Crime Bulletins: The Forensic Video Analyst creates Crime Bulletins for the Police Service. This requires reviewing the digital multimedia evidence to determine the best possible view of the suspect. Then creating the actual Crime Bulletin, editing the accompanying video, and disseminating it Service wide. This process is done for every occurrence that has video and an unknown suspect. In 2021, the Video Analyst created 293 Crime Bulletins. This is about the same as 2020, when 301 Crime Bulletins were created. While these numbers have remained consistent, an additional 200 Crime Bulletins were requested, but were either not created because of poor video quality or

suspects not actually captured on the video. On average, a Crime Bulletin is completed within 18 days of the offence taking place.

Digital Evidence: All digital evidence that is submitted into evidence is directed to the Forensic Video Analyst office for processing. The digital evidence is uploaded to the Police Service's Digital Evidence Server (DES). A copy of the files on the DES are periodically uploaded to the Police Service's cloud storage system for long term storage. In 2021, 1308 unique pieces of digital evidence were processed and uploaded to the DES. This is down from 2020, when 1945 pieces were processed. This decrease may be attributed to more digital evidence being directly uploaded to evidence.com.

Training: In 2021, the Forensic Video Analyst participated in one training session, the Law Enforcement & Emergency Services Video Association's Forensic Audio Fundamentals course. This training session introduced the principles of recorded sound, basic processing techniques, and best practices for working with, and clarifying digital audio.

Professional Affiliations: The Video Analyst continues to be an active member of the Ontario Forensic Video Analysts' Association and the Law Enforcement & Emergency Services Video Association International.

Requests Not Completed: Most work is completed in a timely manner. However, the time from when the offence takes place to when the Crime Bulletin is distributed service-wide is 18 days. This is a rather long time but is because video acquisition is the top priority of the FVA.

Intelligence Unit (ICAD)

The Intelligence Unit is comprised of two (2) Detective Constables who work with the ICAD Unit within Investigative Services. In 2021 the Intelligence Unit members maintained a continuous caseload with investigations ranging from organized crime, undercover operations, drug offences, firearms offences to aggravated assaults.

Intelligence officers worked with many organizations throughout the year including, but not limited to:

- Various units and Counties of the Ontario Provincial Police
- Kawartha Lakes Police, Cobourg Police Service, Port Hope Police Service, Belleville Police Service
- Kingston Police Service, Barrie Police Service, Ottawa Police Service
- Toronto Police Service, Peel Regional Police Service, York Regional Police Service
- Hamilton Police Service, Niagara Police Service, Sault Ste Marie Police Service, Brantford Police and Vancouver Police
- CISO, Rope Squad, PWEU, CBSA, CRA, Passport Canada, CSIS, FBI and San Diego Police Service
- BEU

Intelligence officers maintained and enhanced their active source files with a focus on Outlaw Motorcycle Gangs (OMG), drug traffickers, human traffickers, and extremist groups.

Outlaw Motorcycle Gangs

A detective is assigned as a part time member with the OPP's Biker Enforcement Unit. OMG activity has remained an issue within the city with various clubs represented; the Outlaws, Hells Angels, Red Devils and Loner members currently reside within city limits; however, the City of Peterborough is still heavily influenced by the Hells Angels and their puppet club, the Red Devils out of Brooklyn, ON. A new OMG club named the Bad Boys MC have a chapter in Peterborough. This is a new club that doesn't have a clubhouse currently.

The Intelligence Unit has been involved in several large sized joint force projects across the GTA throughout the year.

Open Source Investigations

Intelligence officers maintained open source files on extremist groups, drug traffickers, OMGs, and many others. The unit completes all background checks on a regular basis for the Police Service.

Training/Courses

Members of the Intelligence Unit completed training, or instructed on many topics during the year 2021, although a large portion of the year was affected by the pandemic. Furthermore, the Intelligence Unit assisted with, liaised with, or led various projects and investigations during the 2021 year.

- PPS Surveillance Course
- OPP Warrant Execution/ building searches
- BEU OPP Recruit Training
- Introductory Session with New PPS Recruits

In concert with the above, the Intelligence Unit has updated, assisted, and shared information with necessary units within the Peterborough Police Service to support the focus on intelligence led policing.

Central Intelligence Service Ontario (CISO)

Members of the Intelligence Unit attended and actively participated in online scheduled meetings throughout the year. Officers provided meaningful information to the CISO district partners on a regular basis and shared information with the entire membership when appropriate.

Peterborough's local threat assessment was completed and several CISO submissions were forwarded concerning multi-jurisdictional crime and subjects of interest.

During 2021 the Intelligence Unit was able to obtain \$50,000 in equipment for the ICAD/Tech Unit via a grant that was approved in August. These purchases have greatly assisted the Unit in ongoing investigations.

Hate Bias Crimes

In 2021 Hate Bias Crime remained an area of concern for our Service, although there has been a slight decrease from total incidents and crimes from last year. In 2021 there were a total of 31 incidents down from 35 in 2020. Of these, 18 were classified as hate bias offences, 5 were solved and 13 remain unsolved. These recorded incidents were motivated by race, religion, and sexual identity.

Areas of Concern

The City of Peterborough continues to be identified by criminal groups as a lucrative market for drug and human trafficking. Over the past several years, there has been an increase in GTA gang presence, along with the remaining presence of the Ugly Crew within the City. This has led to an increase in violent crimes and drug related offences.

In 2021 the City of Peterborough continued to have issues with persons from across the province most frequently from the GTA, Durham Region, Niagara/Hamilton areas along with the Ottawa and Quebec area.

Many of these individuals tend to use local hotels or take over residences of vulnerable persons to traffic drugs. The Intelligence Unit assisted with the identification of individuals utilizing information, and assistance from various Police Services. As a result, search warrants were executed and many of these individuals were arrested.

The Peterborough Police Service continues to see that cocaine and fentanyl are the highest quantity of drugs being sold in the area.

During 2021 the Intelligence Unit led, or assisted on several projects, including Project Shadow's (Homicide) preparation and planning, and Project Traveler (Drug Investigation).

In conclusion, allocating resources to the identified areas of concern and threats should remain a priority for the Police Service.

Major Crime Unit

In 2020, the Major Crime Unit was redefined with the introduction of the Special Victims Unit (SVU), which encompassed the Internet Child Exploitation (ICE) Unit, the Human Trafficking (HT) Unit and the Domestic and Elder Abuse Unit to better serve vulnerable victims. In 2021, the SVU expanded by adding another full-time member to the ICE Unit, doubling the complement to two.

2021 Investigative Highlights

In 2021, the Major Crime Unit investigated two deaths which were classified as a homicide, one of which is still currently under investigation. Additionally, in 2021, two homicides were concluded which had been ongoing for over one year.

Tali Nolan Homicide – James Emery Arrest

In April 2020, Tali Nolan was found deceased in the basement of 243 McDonnell Street, Peterborough. Autopsy confirmed that Nolan's death was the result of murder. After a lengthy investigation, the accused in this matter was arrested and charged with the murder of Tali Nolan. He is currently in custody awaiting trial on this matter.

Homicide – Arrest Made

On the 22nd of November 2020, infant died from injuries sustained while in the care of parents. The investigation into this matter took over a year until the accused was arrested on January 11, 2022. The accused was released from custody and is currently awaiting trial.

Daniel Johnston Homicide- Markuss Thoby Arrest

On the 16th of February 2021, Daniel Johnston was stabbed and killed inside his residence at a Peterborough rooming house. As a result of the investigation, Markuss Thoby was arrested and charged with his murder.

Shooting

On the 10th of September 2021, a male was shot once in the leg while inside an apartment on Park Street. The victim has since been treated and released from medical care. The investigation into this matter is ongoing.

Shooting

On the 11th of September 2021, a male was shot multiple times while in a rooming house on Rubidge Street. The victim has since been treated and released from medical care. As a result of this investigation, two males were charged with attempt murder and a firearm was seized through warrant.

Shooting

On the 11th of November 2021, a female was shot in the chest by a male who had taken over her residence for the purposes of selling narcotics. The female survived and an accused is currently in custody awaiting trial.

Stabbing

In June 2021, a male attended a local motel to rob another male. During the incident, the victim was stabbed multiple times in the head. The victim survived and an accused is currently before the courts.

Firearms

In 2021, there were 10 incidents in which a firearm was reported as being used in the commission of the offence. Some of those offences are as described above.

Firearm Seized

As a result of an investigation into an attempt murder, three men from the GTA were arrested and charged with possession of a firearm. A loaded firearm was seized during the investigation.

Human Trafficking

Project Terrain

On the 28th of January 2021, members from the Human Trafficking Unit commenced an investigation into the trafficking of victims nationally. A provincial project was launched with the assistance of multiple police services and agencies. As a result, 3 persons were arrested on Human Trafficking related offences and six separate victims were identified. Additionally, police seized approximately \$175,000 as proceeds of crime. This matter is still before the courts.

Underage Human Trafficking

During 2021, the Peterborough Police Service dealt with over 100 calls regarding an underage female in the community that was actively engaging in sex work with adult males. As a result of multiple investigations, three males were arrested for sexual offences and the victim has now been moved out of province.

Sexual Offences

In 2021, there were 111 sexual assaults reported to the Peterborough Police Service. Of those, 72 were determined to be “threshold” events and were investigated by Investigative Services. Additionally, there were 34 incidents of sexual assault involving underage children.

Overdose deaths

In 2021, the Peterborough Police Service received 255 calls related to overdoses or overdose deaths. At the time of this report there were 18 confirmed deaths by opioid overdose and 17 deaths that are a result of a suspected overdose. Commencing in 2021, sudden deaths as the result of a suspected overdose were investigated by members of Major Crime. The Peterborough Police laid one trafficking charge related to a death in 2021.

Serial Predator Crime Investigations Notification

In 2021, the Peterborough Police Service notified the Provincial Serial Predator Crime Investigator of 18 separate offenders within our jurisdiction who have committed sexual offences of a serial nature.

Of the 30 notifications, 1 notification was sent provincially as crime bulletins for investigative purposes.

Power Case

Power Case is a mandated software system that Police Services use to manage major cases. Peterborough Police members utilized Power Case throughout 2021 for 304 investigations; of which 85 were submitted as “full-functionality” and 219 were “tomb-stoned”.

Sex Offender Registry (SOR) Statistics

Offenders owned by the Peterborough Police Service: 322 (322 in 2020)
Offenders currently required to register with the Peterborough Police Service: 168 (164 in 2020)
Offender annual registrations completed: 188 (179 in 2020)
Offender address changes: 143 (143 in 2020)
Offenders charged for non-compliance under SOIRA or Christopher’s Law: 0 (2 in 2020)
Current compliance rate: 100% (100% in 2020)

Violent Crime Linkage Analysis System (ViCLAS)

ViCLAS is a Provincial software system managed by the OPP to analyze violent crime to identify individuals who may be responsible for multiple crimes. There was a total of 177 ViCLAS reports completed in 2021 by the Peterborough Police Service. These reports are being electronically submitted to the ViCLAS Centre in Orillia via a secure portal. Of the 177 reports, 84 were deemed threshold offences, 90 were non threshold, and 3 were “non-criteria” submissions.

Internet Child Exploitation (ICE):

In 2021, the ICE Unit had two full-time investigators dedicated to conducting both reactive and proactive investigations relating to the exploitation of children online.

The Unit worked collaboratively on investigations with Homeland Security, Interpol, RCMP, London Police Service, Metro Toronto Police Service, Chateauguay Police Service, Kingston Police Service, and the O.P.P resulting in arrests of individuals exploiting children. The ICE Unit received thirty-eight referrals from the National Child Exploitation Crime Centre in relation to child exploitation offences. In total, forty-six production orders were authored, and eighteen search warrants were executed.

The Unit conducted six proactive online undercover investigations where the offender had arranged to commit a sexual offence against a child. Of the five charged, three offenders were found to be in possession of child pornography. In one case the offender spoke about actively sexually abusing his own children. The offender was identified, and the case was referred to authorities in California where the children were located and rescued.

The Unit was involved in 99 child exploitation related investigations including eighteen pro-active undercover online investigations. In total, 25 persons were charged, and 63 child exploitation related charges were laid, two of the accused were repeat offenders.

Street Crime Unit and High-Risk Unit (HRU)

The Street Crime Unit's main responsibility is investigations related to robberies, break & enters, and thefts (including theft from vehicles and stolen vehicles). Officers continuously follow up on information submitted in reports from uniform patrol officers to identify patterns and/or modus operandi that would allow for the identification of individuals responsible for these crimes and bringing the incidents to a successful conclusion.

The High-Risk Unit is currently comprised of three Detective Constables. These Detectives are responsible for ensuring the compliance of court orders on repeat offenders and parolees, monitoring, and drafting "810 Orders" and Dangerous Offender applications. HRU also assists the Sexual Assault Unit with compliance checks and enforcement related to the Sex Offence Registry (SOR).

The High-Risk Unit conducted 61 compliance checks and made 179 arrests in 2021. They often assist other units within Investigative Services throughout the year as outlined in the highlights.

The High-Risk Unit also maintains a working relationship with the local Parole Offices (Federal and Provincial), Probation Office, and the Provincial Repeat Offender Parole Enforcement (ROPE) Unit. The High-Risk Unit is also a member of the Community Assessment Team (CAT) and meets monthly to discuss parolees scheduled to come to Peterborough. They also participate with safety planning meetings with the local Children's Aid Society.

Statistically, compared to 2020, 2021 saw the following:

Robberies:

2020		2021	
Total Robberies	50	Total Robberies	56
Involve Firearm	7	Involve Firearm	3
Other Offensive Weapons	19	Other Offensive Weapons	16
Other	24	Other	37
Clearance Rate	58%	Clearance Rate	60.7%

Between 2020 and 2021 there was a 12% increase in robberies.

Break & Enter:

2020		2021	
Total Break & Enters	270	Total Break & Enters	368
Businesses	97	Businesses	166
Residential	161	Residential	184
Other	12	Other	18
Clearance Rate	31.1%	Clearance Rate	30.7%

Between 2020 and 2021 there was a 36.3% increase in break & enter incidents.

Thefts of Vehicles:

2020		2021	
Total Theft of Vehicles	85	Total Theft of Vehicles	97
Automobiles	39	Automobiles	44
Trucks	20	Trucks	12
Motorcycles	23	Motorcycle	31
Other	3	Other	10
Clearance Rate	24.7%	Clearance Rate	21.6%

Between 2020 and 2021 there was an increase of 14.1% in thefts of vehicles.

Thefts from Motor Vehicles:

2020		2021	
Total Theft from Vehicles	636	Total Theft from Vehicles	658

Between 2020 and 2021 there was a 3.5% increase in theft from motor vehicles.

In the interest of efficiencies, during 2021 there were numerous times when the Street Crime and High-Risk Units (HRU) had to come together as one unit to complete complex investigations that required more resources to investigate. Many incidents involved the drafting and execution of search warrants, ongoing surveillance, and numerous hours of follow up to complete the court process.

Some of the more complex investigations that the Street Crime and HRU completed during 2021 are:

- Members of Street and HRU assisted the ICE Unit in a Luring investigation. Members of the Unit provided surveillance of multiple areas for a suspect who had made arrangements with a 12-year-old girl to meet and have sexual intercourse. The meeting location and time changed, and members of the Unit were able to quickly pivot to the new locations, where the accused was arrested.

- Members of Street/AFU assisted uniform patrol with an active gun/threatening call. Members assisted uniform officers with developing a plan to contact and apprehend the suspect who had been contained within his residence. Street/AFU members then obtained several statements, and subsequently authored a search warrant for the accused person's residence. Upon execution of the warrant, two handguns were located, and further charges were laid.
- Members of Street/HRU assisted uniform officers with an active domestic violence investigation. The suspect in this matter was believed to be in the victim's residence threatening to burn it down and made inferences that he wished "suicide by police". Street/HRU members assisted with the development of negotiations and arrest plan. Ultimately with the assistance of Street/HRU a successful negotiation took place and the suspect surrendered himself without incident.
- Members assisted the Human Trafficking Unit by conducting a multi-day surveillance detail on high priority targets regarding an ongoing investigation. Members of the Unit worked for several days out of town and were able to make highly valuable observations that assisted in the progress of the investigation. Ultimately this led to several search warrants executed around the province.
- Members assisted uniform officers with a break and enter investigation that occurred at a local business. The suspects were identified via the store's security video and arrested mere hours after the offence, resulting in a large amount of stolen property being recovered and numerous charges laid. During the investigation, it was determined that both accused persons also attempted other break-ins.
- Members investigated a robbery involving a firearm. Through investigation detailed descriptions were provided of the three suspects, who were known to be involved in the drug subculture. Members conducted surveillance on known drug houses within the City and ultimately observed the three males believed to be involved in the robbery. The suspects were safely apprehended which led to the seizure of \$5,000 CAD, and 65 grams of fentanyl. Further trafficking and possession charges were laid on the three suspects.
- Members assisted the Human Trafficking Unit with the search of a residence located in Southern Ontario; members searched the residence and located evidence including approximately \$80,000 in currency.
- Members acted on a community complaint in the south end of Peterborough where neighbours were frustrated with a particular house due to frequent drug activity. People living in the area had made frequent complaints regarding drug activity and property crimes. After conducting surveillance and utilizing intelligence lead policing, members executed a search warrant that resulted in several arrests and the seizure of crystal methamphetamine. Further the unit identified significant safety issues and building code violations within the residence which led the closure of the unit.

- Members received information that a high-risk offender was living in the north end of Peterborough and had been responsible for theft of motor vehicles. Members located the subject's address and discovered several outstanding stolen vehicles in the area. The Unit conducted physical surveillance on the address and were able to make observations of the male attending one of the stolen vehicles and return to the residence which led to the accused person's arrest. Through further investigation members were able to recover two stolen vehicles and lay appropriate charges on the subject.
- A male was attacked by three unknown individuals outside his home and sustained multiple stab wounds. Members of the Unit conducted a canvas for video, vehicles, and witnesses. During the canvas investigators identified two of the three suspects. Through surveillance, and address checks of various locations members were able to locate and arrest two suspects. Through further investigation members were able to identify and arrest all involved persons.
- Members investigated a male who was on bail for serious assault related charges and his sureties had removed themselves from his bail; the male went "on the run". The Unit was tasked with locating and arresting the male on a Surety Removal warrant. Members of the Unit travelled to various locations across Ontario to locate and arrest the male.
- A serious stabbing occurred between two males known to one another. Three separate scenes had been identified and members authored search warrants for all these scenes. Members conducted interviews, and follow up, because of the investigation one male was subsequently arrested for aggravated assault.

Victim Services Unit (VSU)

The Victim Services Unit (VSU) is a unique service in the Province of Ontario as it continues to deliver trauma-informed services to those affected by crime or tragic and unforeseen circumstances. The Unit is committed to continued growth and development, professionally and collaboratively, to stay current and effective. Victim Services continues to provide in-person meetings and follow up for victims and their families, with new safety measures in place and by following public health guidelines.

This year Victim Services Coordinator Alice Czitrom obtained her Master of Social Work and is now a Registered Social Worker in the Unit. During Alice's last practicum she developed and delivered a Trauma Informed Sexual Assault Training Course to all uniform members and 911 Communicators and worked alongside the Sex Offences Unit to review the Sexual Assault Investigations Policy to ensure trauma-informed practices were being incorporated.

Another notable achievement was the Police Service's Facility Dog, Pixie, receiving the Victim Services Award of Distinction from the Ministry of Attorney General. Pixie was also a finalist in the Police Services Hero of the Year Award.

The Unit continues to see a rise in fatal drug poisonings and overdoses during the pandemic with higher rates of social isolation systemic barriers to service provisions. The Unit will follow up with Next of Kin and witnesses to provide practical support, brief grief counselling and referrals. The Victim Services Unit also assisted with **16** on scene matters, assisting uniform members to provide emotional and practical support to those impacted by crime or tragic circumstances ranging from sudden deaths to human trafficking.

Niche Tasks: Staff receive, review, assess and follow up when required to do so with mandated cases. In 2021, Victim Services received and reviewed **2612** incidents. Of those incidents, **1219** incidents required follow up. Follow up consists of a phone interview, in person interview and/or referrals to provide adequate and appropriate emotional and practical support to victims of crime and tragic circumstance. Often these follow up interviews/conversations allow for an alternate method for vulnerable persons to contact and reach out for support, rather than calling 911 or the police service for non-emergency purposes. In 2021 VSU continues to follow up with a high number of fatal drug overdoses and poisonings, which involves providing support to grieving families and friends.

Victim Impact Statements: Victim Services takes initiative and tracks court cases throughout the Criminal Justice System. Upon a plea or finding of guilt, and in conjunction with the Crown Attorney's Office, Victim Services contacts victims, canvasses and explains their legislative right to completing a Victim Impact Statement. In 2021, Victim Services received **183** victim impact statement requests from the Crown Attorney's Office and assisted in the completion of **102**. Since the introduction of the Victims Bill of Rights, the Unit has found a rise in requests from the Crown Attorney's Office.

Court Accompaniment: Attending court, either as a witness or a victim while giving evidence or for information gathering purposes is often an overwhelming and traumatic experience (often referred to as a re-victimization). In 2021, the Ministry of Attorney General returned to in-person court appearances for certain matters such as preliminary hearings and trials. Currently there is a dual model of both virtual and in-person court proceedings. Victim Services provided court support on **46** occasions.

Office Interviews: Victim Services offers to meet with anyone seeking general advice and referrals on any matter which may give rise to and govern the attention of the Police Service. The VSU offers short term trauma and grief counselling to help alleviate some of the acute trauma or grief symptoms until they can be connected to longer term supports. These office interviews are booked for one-hour periods but can extend much longer or require subsequent scheduling to address all issues/concerns. With the health measures in place at Peterborough Police Service, Victim Services was still able to offer **203** in-person meetings with clients.

Committee Memberships: Between the two staff members, Victim Services is represented on **12** professional committees in the community. This year Victim Services Coordinator Christie Lee joined the PAO Mental Health Committee.

Professional Presentations: In 2021 Victim Services presented on several topics both locally and on a national level. Victim Services presented to the Ontario Police College recruits, all uniform members and 911 Communicators the Trauma Informed Training for Sexual Assault Investigations. Victim Services was also invited by the Kawartha Pine Ridge District School Board to train their social workers, psychologist, and mental health workers on Supporting Children After a Death alongside Hospice Peterborough. The Unit also collaborated with Hospice Peterborough on several webinars dealing with traumatic grief. Newfoundland and Labrador Victim Services invited Alice Czitrom to present at their Annual Conference on Vicarious Trauma which was delivered virtually. This year, the Community Support Court multidisciplinary team of Justices, Crown Attorneys, and support workers invited Alice Czitrom and Sheila Bourgeois (Hospice) to present at their 10-year anniversary on Grief in the Courtroom, dealing with overdose deaths. Most notably, Victim Services presented for the first time at the National Victims and Survivors of Crime Week Symposium, and first annual National Children's Grief Symposium.

Student Placements: Victim Services hosted one placement student in 2021, Julia Fousas, from Durham College in the Victimology program. Julia created a handbook for families grieving a sudden death.

Facility Dog: In 2021 Facility Dog Pixie was used 40 times during video statements with victims or witness, attended 5 times on-scene with officers, supported police members, Paramedic and PRHC personnel during 5 critical incident debriefs, and provided court support eight times. This year, Pixie and her handler began a pilot project to visit the Paramedics and provide informal peer support.

Support Services

Adapt and persevere were the themes for Support Services in 2021. The Division had vastly different experiences as Court Services experienced a large transition in staff. The Records unit, Police Entry Clerks, and Evidence remained intact, yet had to overcome several absences without any additional supports in these units. The pandemic continued to challenge all units, but Support Services continued to provide a very high standard of service and professionalism to all members of the Police Service, the community partners, and the public.

The Division began the year with 41 members and increased to 45 by the end of 2021. The staffing numbers does not include 6 part time staff in Support Services. This equates to 21% of the Service and 56% of the civilian complement. Support Services continues to have the highest percentage of women overall and the service will continue to be mindful of diversity within the ranks. The number of women continue to increase in the special constables ranks, up to 7 in 2021 which is a 250% increase from 2018. The number of females increased each year. Support Services continues to have ethnic and gender diversity.

In 2021 the Division included:

- Inspector – 1
- Policing and Professional Standards - 1
- Court Services
 - 1 Sergeant
 - 3 Constables
 - 1 Special Constable Supervisor (Increased to 2 in November)
 - 16 Special Constables (increased to 18 in October)
 - 3 Part-time Special Constables
 - 2 Civilian members
- Records Management
 - 1 Civilian Supervisor
 - 11 Civilian members
- Property and Evidence Stores - 1
- Police Report Clerks
 - 4 Full-time Members
 - 2 Part-time Civilian members (Increased to 3 in November)

There was some change in leadership in Support Services throughout the year although Inspector Jamie Hartnett and Staff Sergeant Sejrup remained the constants. Staff Sergeant Peter Sejrup who moved to Professional Standards in late 2020 remained in that role but took on more responsibility. He was tasked with overseeing the Evidence Clerk and the Special Constable responsible for fingerprinting while performing his own role in Professional Standards. Records had a change in April with Mike Fillmore taking over from the previous supervisor. Mike was working in the records unit prior to his promotion so the transition was relatively smooth. Sergeant Jo-Anne Elliott started the

year as the court supervisor and remained in that position until her promotion to Staff Sergeant in early December. She was replaced by Sergeant John Townsend.

Brian Zimnicki continued in the role of Special Constable Supervisor position and the Service added a second supervisor in November when Katie Young was promoted. The special constable supervisor position was identified as a need as the Unit continued to grow and during the pandemic became responsible for providing security at three separate locations. Having adequate supervision for our members at three separate buildings was becoming overly taxing for one supervisor.

As a result of the pandemic that started in 2020 and continued into 2021 a third court location was created for all in custody bail hearings. This was housed at the Police station and additional special constable staff were required. As a result, the special constable complement increased from 16 to 18 during the year.

The record unit experienced some challenges as a result of changes made by the Ministry of the Attorney General (MAG) and Crown Attorney. Some of these changes have been long overdue and the service was supportive, but they have caused additional workloads for our staff. This additional work along with absences in the unit stretched the staff to the limits creating internal stresses. The need for additional staffing in records has been identified especially given the lack of coverage and additional work. The General Inquiry (GI) staff took on the RideShare portfolio and this consumed a large amount of their time and the return time for record checks for the public suffered. The turnaround time for a record check in 2021 increased to over 30 days when it used to be 8-12 days.

The warrant clerk was overwhelmed with the number of warrants and summons with the courts moving towards more releases and leniency as per Bill C-75. The Ministry of the Attorney General (MAG) moved to a hybrid of electronic and paper copy warrants which was a challenge to keep coordinated. The intent from MAG is to move to a full electronic warrant system in 2022 which should help with the filing of the warrants and the service fully supports this initiative.

The Freedom of Information (FOI) clerk who is a unit of their own failed to meet the required timelines in over 40% of the cases as their workload increased. With the increase in more FOI requests the workload will continue to escalate and there is a definite need for additional staffing in that unit.

The Evidence Unit continued with only one staff member and that has been identified as a concern for many years as it was a two-person unit until 2018. The Service continues to supplement the unit with a special constable who assists the evidence clerk 2-3 hours a day which takes away from their own duties. There was significant period in 2021 where the special constable was the lone staff working in evidence which created a backlog when the evidence clerk returned. The need for an additional evidence clerk will continue to be a priority.

Each year, the Divisional Commanders set goals that are consistent with the Vision, Mission and Values of the Service. In 2021, these were the Support Services Divisional goals:

We will be professional, friendly, and helpful. We will provide efficient, effective, and economical service to our stakeholders. We will focus on utilizing technology to achieve that end.

All Sections

- Liaise with other Services to determine best practices for document management **Achieved.**

Records Management

- Monthly Outputs -Electronically track and report on all outputs monthly. **Achieved**

Court Services

- Conduct monthly training scenarios, including a lockdown drill, a fire drill, and prisoner management scenarios. **Achieved.**

Evidence

- Complete compliance audits for cash, drugs, and weapons. **Achieved.**

Data Entry

- Report quality - Improve report quality through proofreading for punctuation, spelling, and grammatical errors. **Achieved.**
- Records-court – Adapt to the changes from MAG and the Crown Attorney and develop efficiencies. **Achieved.**

Policing Standards

- Create a more complaints file that will cover off the DRC decision and reasons for so that this is easily understood by the officer involved. **Achieved.**

Pandemic Changes continued

With the pandemic there many processes and relationships that changed. The following changes occurred in Support Services.

Records

- Scheduled appointment with the public for record checks and any Freedom of Information requests. This was continued from 2020 and was very beneficial and will continue post pandemic
- Training and meetings commenced again in 2021
- 85% of record checks done online

Court

- Transition special constables from court to platoons to assist with prisoner care and control while still providing security at the existing court houses
- Security of prisoners and court at three locations
- Bail Hearings held at the Peterborough Police Service
- Training reconvened

Professional Standards

- In-person meetings resumed

Capacity and stability of staff continues to be a focal point in Support Services. There have been increases in staffing levels at courts, but records, data and evidence have remained stagnant and have been identified as areas that require increased staffing. The Service continues to grow as does the population and more responsibility is being downloaded on all members including the civilian members that support the officers. Increasing support staff and adding technology will assist with absences and ensure the health and wellness of staff.

Another concern to organizational resiliency continues to be the police facility. A facility review committee has been on hiatus since the pandemic and it is hopeful this group will reconvene in 2022. The Service is at capacity with lockers for staff, and this limits the opportunity for growth. Senior Administration members have relinquished their lockers and are now storing their items in their offices. This has helped but is a short-term fix.

Expenditures for maintenance, off-site storage, training, and space reconfigurations to meet organizational needs are significant and increasing annually. Evidence has been and is still at capacity for space and the Service is currently storing items offsite which continues to be a risk to the Service.

Members of Support Services participate on a variety of committees and boards that provide partnerships and networking opportunities in conjunction with their duties. I represented the Service on the following committees:

- Peterborough Drug Strategy
- Ontario Association of Chiefs of Police (OACP) Special Investigations Unit (SIU)/ Professional Standards (PSB) Sub Committee
- OALEP
- Local Courts Management Advisory Committee
- Ontario Association of Police Court Managers
- Police Facilities Managers Association of Ontario
- Central East LHIN

2021 continued to be a challenge for the supervisors as the division dealt with a number of absences and I tried to be mindful of our members wellbeing while continuing to run the Division. I am proud of the dedication and work the members achieved during a very challenging time. There were many changes we had to adapt to that weren't anticipated and the members bonded together and accomplished the work. This was a remarkable commitment as there were significant absences throughout the year, yet the division continued to provide a high-quality service to everyone.

A handwritten signature in black ink, appearing to read 'JH 165', with a stylized flourish.

Jamie Hartnett
Inspector, Support Services Division

Professional Standards Unit (PSU)

The following report has been prepared for the Peterborough Police Service (PPS) Board to report on the activities of the Professional Standards Unit (PSU) of the PPS, and on behalf of the Chief to fulfill the requirements of section 31(b) of Ontario Regulation (O.Reg) 3/99.

A. Staffing

There was one Staff Sergeant in the role as the Adequacy and Professional Standards Officer in 2021. This role acts as the Second-In-Command for the Inspector of Support Services, indirectly supervising all the members within that Division, and directly supervising the Livescan Special Constable and the Evidence department. During 2021, the role was fulfilled by Staff Sergeant Sejrup.

B. Complaint Summary

There was a total of **138** complaints received in 2021, an increase of 165% from 2020. Although this number appears alarming on its face, there was an improvement overall in 2021. As evidence below, the bulk of the increase is the result of a significant number of received Local Inquiries, many of which were based on rantings of governmental policies versus actual conduct-based concerns.

The received complaints are as follows:

- Office of the Independent Police Review Director (OIPRD) complaints – **34** (31 Conduct, 3 Service/Policy complaints). This is a decrease of 35% from 2020
- Internal complaints – **19**. This is an increase of 5% from 2020
- Local Inquiries – **85**. This is an increase of 325% from 2020

Reporting for the number of complaints in 2021 has been altered for ease of reference, to coincide with the format used in the quarterly reporting, and in preparation for the expected process of the new Act.

OIPRD Complaints

OIPRD and public complaints have been amalgamated into this section, and includes allegations of officer misconduct, as well as complaints about PPS service delivery and policies.

The OIPRD is an independent civilian oversight agency responsible for receiving, managing, and overseeing all public complaints against police officers in Ontario. It ensures complaints are dealt with in a transparent, effective, and fair manner for both the public and the police.

All public complaints are directed to the OIPRD for evaluation, even those that are received directly by the PPS. The OIPRD independently determines if a complaint is misconduct based or is a service/policy issue. Further, the OIPRD directs if the matter is to be investigated by their own members or referred to another police agency or PPS PSU for investigation and reporting. All concluding reports are returned to the OIPRD for review and approval before a file is closed. The OIPRD also has the discretion to screen out complaints if they are found to be frivolous, vexatious, made in bad faith, or meet any of the other criteria set out in s.60 of the PSA. The complaints that are screened out by the OIPRD are captured as 'screened out' in this report.

Officer misconduct is defined in policy, and in legislation under s.80 PSA and the Code of Conduct under O.Reg 268/10. The Code of Conduct categorizes misconduct as discreditable conduct, insubordination, neglect of duty, deceit, breach of confidence, corrupt practice, unlawful or unnecessary exercise of authority, damage to clothing or equipment, and consuming drugs or alcohol in a manner prejudicial to duty.

Of the **34** OIPRD complaints received, the dispositions were the following:

- **Withdrawn – 3** (there were 4 in 2021, but 1 was withdrawn prior to the implementation of the screening process and not forwarded to the PPS). This occurs when a complainant withdraws their complaint prior to the completion of the investigation into the matter.
- **Informal Discipline – 0**. Informal discipline would occur if misconduct was substantiated and determined to be of a less serious nature, and a penalty could be imposed without the need for a formal hearing.
- **Unsubstantiated – 6**. Unsubstantiated conclusions are the result of an investigation finding no misconduct.
- **Screened Out – 20**. As mentioned above, these are matters that the OIPRD determined are not to be addressed, as allowed for under the PSA.
- **Informal Resolution – 0**. These are matters where the complainant, officer and OIPRD consent to being dealt with informally, and can include a range of outcomes such as mediated discussions, apologies, training, etc.
- **Ongoing – 0**. These are matters raised in 2021 that are not yet concluded.

- Service Delivery/Policy complaints – **2**. These complaints are not misconduct based, with the concluding report being forwarded directly to the Board and the OIPRD.
- Wrong Jurisdiction – **3**. In the past, these complaints were not reported on, as the OIPRD would simply be made aware of the error and redirect the complaint. The OIPRD changed their approach in 2021 to improve public transparency and confidence in the complaint process. The OIPRD now requires action by the responding agency to prove how they came to be aware that the conduct complaint does not involve their agency in order for the complaint to be redirected to the correct police service.

As per the legislation all misconduct OIPRD complaints are to be completed within 120 days of receiving the complaint, or an extension request with valid articulated reasons is required. Further, service delivery/policy complaints are to be completed within 60 days of receipt, unless a valid extension request is made and granted. All PPS investigations in 2021 were completed within the required time frames.

In the 2020 annual report, there was an identified OIPRD complaint that was referred to the OPP for investigation and was not yet concluded. This matter was concluded in 2021, however the conclusion is under review by the OIPRD at the request of the complainant, pursuant to s.71 PSA, and therefore still considered active.

Internal Complaints

An internal complaint is also known as a “Chief’s” complaint. These matters are complaints about the conduct of a Member made by the Chief of Police or a Supervisor acting on behalf of the Chief of Police. The complaint can be related to the conduct of a Sworn or Civilian member of the Service. These complaints are brought forward by a member of the Service and are investigated by the Professional Standards Unit or their delegate.

From the **19** Internal Complaints conducted, the dispositions were as follows:

- Informal Discipline – **10**. Informal discipline would occur if misconduct was substantiated and determined to be of a less serious nature, and a penalty could be imposed without a hearing.
- Formal Discipline – **1**. This occurs when misconduct is substantiated and determined to be of a serious nature, requiring a hearing to be conducted. The matter in this case is currently still active but has been stayed at the request of the Crown pending the conclusion of a related criminal matter.

- WSIB hold – **3**. These matters are currently under investigation but being held pending the healthy return of the member.
- Resignation – **1**. This investigation concluded as per s.90 PSA.

***Of note, there was an additional resignation in 2021 of a member as the result of an Internal Complaint investigation that was initiated in 2020.

- Referred to Performance Management (PM) level – **3**. If during an investigation, the conduct is found to be obviously less serious in nature, or the Divisional Commander determines the complaint is better dealt with at the PM level, it is referred to the supervisor of the member to be addressed.
- Other – **1**. This matter is no longer active and cannot be classified due to confidentiality concerns.

The years of Service for the officers involved in substantiated complaints:

- 0-5 years – 2
- 6-10 years - 1
- 11-15 years - 5
- 16-20 years - 0
- 21-25 years - 3
- 26 plus years - 0

Substantiated complaints can be broken into the following categories:

- Missed/Late Reporting for Duty or Paid Duties – 3
- Failure to comply with Service Policies or Regulations – 2
- Work Behaviour – 5
- Serious misconduct - 1

Service Complaints

Service Complaints are related to how effectively a Police Service performs its duties. This type of complaint requires the Police Service looking at how they are providing a service and may lead to procedural and operational changes. Service complaints are beneficial as they typically bring issues to light that the Service needs to address or alter to better serve our community.

Of the two Service complaints that were received in 2021, none required any action from the Board, and were as follows:

- One dealt with confusion utilizing the on-line reporting system, which led to a delay with an investigation. That investigation was completed and led to criminal charges. The service initiated additional training for supervisors responsible for approving reports to prevent delays in the future.
- One dealt with an inability for police to connect with a complainant and missed follow up. This review led to the improvement of a reporting template and a reminder to members about the process of appropriately cancelling calls for service.

Local Inquiries

Local inquiries are less serious, informal matters that citizens bring forward for attention or correction without making a formal complaint. They can be about the procedures of the service or interactions with police or wanting to bring something to the attention of the Service. On the rare occasion, these inquiries lead to OIPRD complaints, and in those instances, their classification is changed to avoid duplication.

In 2021, a significant number of these local inquiries were COVID based complaints about both police action and inaction about the same event or issue, and typically slanted to the political spectrum of the sender.

Police Act Hearings

Part V of the PSA outlines the complaint process and defines misconduct. Part V also defines the responsibilities of the Chief of Police, or designate, with respect to alleged officer misconduct and outlines the penalties and resolution options if serious misconduct is proven in a police tribunal. The objectives of police discipline are to correct unacceptable behaviour, deter others from similar behaviour and, most importantly, maintain public trust. In keeping with the legislation, those matters deemed more serious are made the subject of a public disciplinary hearing in the Service's tribunal.

There was one PSA hearing initiated in 2021, as referenced in the Internal Complaints category under Formal Discipline.

Special Investigations Unit (SIU)

The SIU is an independent civilian law enforcement agency with a mandate to foster public confidence in Ontario's police services by assuring the public that police actions resulting in serious injury, death, or allegations of sexual assault are subjected to rigorous, independent investigations. Any incident which may reasonably fall within the mandate of the SIU must be reported to the SIU by the police service involved.

There were **3** incidents in 2021 where the SIU invoked their mandate. This is a decrease of 25% from 2020, with the following results:

- Two matters were completed, with no officer wrongdoing identified.
- One matter led to criminal code charges and is before the courts. It should be noted that this matter was historical in nature, and the charged member is retired.

Section 32 Investigations

On December 1, 2020, the Special Investigations Unit Act (SIUA), 2019, came into force. On this same date, the PSA O. Reg 268/10 was amended to address the SIUA, effectively removing the old "Section 11" Administrative Investigation and replacing it with a similar obligation under s.32.

Pursuant to Section 32, the Chief of Police shall promptly cause an investigation to be conducted into any incident that becomes the subject of an SIU investigation. The purpose of this is to examine the policies of, or services provided by, the police service along with the conduct of its police officers.

The two matters from 2021 that were concluded, had their Section 32 reports submitted to the Board for their review, with the following results:

- One investigation identified a Performance Management (PM) issue, an outdated policy issue and a training log issue. All matters were corrected and reported to the Board.
- One investigation identified a PM issue, an outdated policy issue and an incorrect reporting requirement issue. All matters were corrected and reported to the Board.

C. External Agency Investigations

Pursuant to s.76(4) PSA, a Chief of Police may request the assistance of another Chief of Police in conducting an investigation of misconduct on behalf of the police service. In 2021, the PSU was involved in conducting two external investigations, with the following results:

- One matter that commenced in 2020 for Cobourg Police Service was concluded in 2021, with substantiated misconduct.
- One matter that commenced and concluded in 2021 for Durham Police Service led to substantiated misconduct that is currently the subject of a formal hearing process.

D. Positive Feedback

Positive acknowledgements include phone calls, letters, cards and emails expressing gratitude for the job done by members of the Service. This does not include phone calls or verbal expression of gratitude that were given directly to the member and not passed along to the Professional Standards Unit. The Service received 106 letters, cards, or emails in 2021. This is an increase of 20% from 2020.

E. Policy Review

Policy management is no longer overseen by the PSU. In 2021, the responsibility shifted to the full time Policy, Audit and Risk Manager (PARM) portfolio. PSU still has an active role in assisting the PARM when needed.

F. Training for Professional Standards

2021 was a challenging year for training, due mainly to course cancellation from COVID related restrictions. Despite the challenge, Staff Sergeant Sejrup was still able to participate in the following courses:

- IC200 – Hosted by Belleville Police Service in cooperation with OPC.
- Police Leadership Program – through Rotman School of Management – University of Toronto
- IC300 – Hosted by OPC
- OACP Virtual Leadership conference.

G. Additional Duties for Professional Standards

Staff Sergeant Sejrup is actively involved in the following committees and organizations:

- OACP Subcommittee for Professional Standards and Special Investigations Unit (SIU) - This group is comprised of police professionals from across Ontario, assigned to the PSU or involved in development of related legislation and policies. The group discusses current trends, procedures, legislative changes, and case law. Typically, the group would meet quarterly. However, COVID prevented all but one meeting in 2021. Membership in this subcommittee is vital to ensure that the PPS PSU is keeping up with the current regulations and is consistent with other Services.

- OACP Associate Affiliate – This professional development/succession planning program is to help equip identified police professionals with further growth opportunities through accessibility benefits provided by the OACP. Membership for Staff Sergeant Sejrur was sponsored by Deputy Farquharson.
- Ontario Traffic Council (OTC) Board Member – although the mandate of the OTC does not align completely with the obligations of the PSU, Staff Sergeant Sejrur was elected to the Board of Directors prior to taking the PSU role. Fulfillment of this responsibility has had minimal impact on the duties in the PSU, and therefore Staff Sergeant Sejrur continues to represent the PPS in this capacity.



5/16/17

Staff Sergeant Peter Sejrur
Professional Standards

Records Management Unit (RM)

The Records Management Unit (RM) provides administrative support to the Operations Division, the Investigative Services Division and Court Services, along with providing service to a variety of external stakeholders including all levels of government, members of the legal community, local businesses, and members of the community.

Duties include:

- Assisting with court documents and uploading information onto police and court data bases
- Responding to all telephone calls from the public
- Responding to Freedom of Information (FOI) requests
- Completing police records checks
- Issuing insurance confirmation letters
- Managing the taxi and limousine licensing process
- Managing the alarm by-law process
- Managing the scheduling and payment of pay duties
- Completing all federally mandated statistical reporting
- Fulfilling paid duty requests from external stakeholders
- Transcriptions and court documents (video and audio)

Additionally, RM is responsible for the validation of all entries into databases including Niche RMS, CPIC and CJIM, in keeping with provincial and federal data sharing standards, best practices, and legislated requirements. The importance of the accurate validation of records cannot be understated. Undetected errors can result in wrongful arrests, lawsuits, and a loss of organizational integrity and public confidence.

As policing responsibilities grow due to increased calls for service and the addition of new communities, there is increased pressure on the Support Services Division, which is beyond capacity. Despite the challenges, the Division continues to provide high quality service in an effective, economical, and efficient manner to the communities of Peterborough, Lakefield and Cavan-Monaghan.

The Records Management Unit consists of 11 members:

- Records Supervisor
- Freedom of Information Analyst
- CPIC Validator
- Evidence Disclosure Clerk
- Niche Validator
- Court Validator
- Warrants Clerk
- Support Clerk

- Switchboard Operator
- 2 General Inquiry Clerks

Records staffing remained the same in 2021 which is a benefit, however due to absences within the unit and growing demands the workloads are at capacity. As well, there was a delayed start to the Support Clerk role due to staffing shortages in other units. The push for additional staffing in the future is something that will need to be explored.

Memberships

Memberships provide opportunities for networking and support from other agencies to ensure adherence to standards or best practices, and efficiencies are achieved through maintaining current work processes.

- Representation on the provincial OPTIC Enhancement Committee
- Member on the provincial Freedom of Information Police Network (FOIPN)
- Member on the OACP CPEG: Law Enforcement and Records (Managers) Network (LEARN)

Training

In 2021, training was limited slightly due to COVID restrictions, but the unit managed to participate virtually in a number of courses. The following list outlines what courses were completed in the records/Police Reporting clerk units:

- CPIC Query Narrative Course – completed by three (3) data entry clerks
- Standards for Reporting Founded and Unfounded Incidents – completed by Niche Validator
- Improving the Reporting of Cybercrime through the UCR Survey – completed by Niche Validator
- Introduction to Information Access and Privacy – completed by Records Supervisor, FOI Analyst & Evidence Disclosure Clerk
- Crisis Intervention and De-escalation – completed by Records Supervisor & Support Clerk
- CPIC Maintenance Course – completed by Support Clerk, CPIC Validator & 2 data entry clerks
- Scenario Based Mental Health and De-escalation Training – completed by Support Clerk
- Autism Spectrum Disorder – completed by Records Supervisor & Support Clerk
- Mental Health Self-Awareness for First Responders – completed by Records Supervisor & Support Clerk
- Sick Kids Certification for New Supervisors – completed by Records Supervisor
- IACP: Leadership in Police Organization – completed by Records Supervisor
- 2021 FOIPN Conference – attended by Records Supervisor, FOI Analyst & Evidence Disclosure Clerk

- City of Peterborough Bike Registry Training – completed by Records Supervisor, Support Clerk and Switchboard/Paid Duties clerk
- ACS-100 Accessibility Standards for Customer Service – completed by all staff in both units
- Microsoft Excel 101 – completed by Records Supervisor

STATISTICAL INFORMATION

The following statistical information represents some of the work done in the Records Management Unit:

Court Validation

Court Validation	2016	2017	2018	2019	2020	2021
Probation Orders – Adult	240	234	263	329	73	71
Probation Orders – Youth	4	3	4	7	0	1
Weapons Prohibition	232	253	235	175	167	215
Release Orders	602	476	388	563	427	340
Peace Bonds	N/A	N/A	N/A	N/A	N/A	160
Non-Communication	239	236	157	156	178	130
Release Variations	N/A	N/A	N/A	N/A	N/A	51
161 Orders	N/A	N/A	N/A	N/A	N/A	15
MAG/Court Requests	N/A	N/A	N/A	N/A	N/A	439
Files Removed from CPIC	N/A	N/A	N/A	N/A	N/A	2096
Documents Added to NICHE	N/A	N/A	N/A	N/A	N/A	1846

CPIC Validation

Court Validation	2016	2017	2018	2019	2020	2021
Adding Accused Files	N/A	N/A	N/A	N/A	N/A	149
Validation of Accused Files	N/A	N/A	N/A	N/A	N/A	2664
Additional Charges	N/A	N/A	N/A	N/A	N/A	356
Family Law Orders	N/A	N/A	N/A	N/A	N/A	13
Address Changes	975	989	891	318	354	249
Non-Communication Orders	N/A	N/A	N/A	N/A	N/A	34
Missing Persons Validated	N/A	N/A	N/A	N/A	N/A	219

Alarms

Alarm Fees	2016	2017	2018	2019	2020	2021
Alarm Calls	759	707	659	639	738	835
Registration Fees	\$8,500	\$5,200	\$3,900	\$3,900	\$4,950	\$7350
Suspension Fees	\$4,100	\$3,450	\$5,555	\$2,850	\$1,850	\$2600

Warrants

Warrants increased significantly due to the pandemic and courts trying to regain jurisdiction of persons charged after failed attempts of issuing Bench Summons. This created a significant increase in the workload for the warrants clerk as warrants now have a multitude of charges on them.

Warrants issued by the Service and some from court, excluding Bench Warrants, moved to the electronic format in June 2020.

At the beginning 2021, Court began issuing Bench Warrants again for subjects who failed to appear on their scheduled Court date.

As a result of no new Fail to Appear (FTA) charges laid, the service experienced an on-going case of 'catch and release.' Subjects would be arrested on the strength of the endorsed Bench Warrant and subsequently released from custody on a new form of release with a new court date, however most subjects would fail to attend this new date as well.

Due to the ongoing 'catch and release', charges were not being dealt with and charges were building up on the Bench Warrants. At times, there could be upward of 40-50 charges on a single Bench Warrant.

In the fall of 2021, the service began receiving some unendorsed Bench Warrants again. Initially, the Service was not receiving an accompanying Warrant in 1st for FTA.

Due to the number of Warrants received and the amount of time required to validate and enter the Warrants, other tasks in the Warrants Clerk's role have become backlogged.

Warrants to Arrest	2017	2018	2019	2020	2021
Warrants Received	989	1341	1205	746	1295
Warrants Executed	828	1111	1063	755	1065
Warrants Rescinded	58	130	169	52	61

Prisoner Record of Detention

The record of detention is used for each person arrested and booked in at the Peterborough Police Station by the Officer in Charge. This form contains all the pertinent information for the individual and tracks the movement and checks done while in custody.

Prisoner Record of Detention	2017	2018	2019	2020	2021
Prisoner Record of Detention	2080	2024	1934	1591	1338

Canadian Justice Information Management (CJIM)

The CJIM Web User Interface (UI) provides agencies with the ability and the responsibility for reporting criminal charge disposition information electronically for all electronic criminal submissions. This allows criminal conviction to be entered the same day an individual leaves court and publishes to CPIC within seconds. This creates better record keeping, criminal records with the most up-to-date convictions and creates efficiencies for when an individual makes a Freedom of Information (FOI) request.

CJIM	2017	2018	2019	2020	2021
CJIM Entries	N/A	9524	4565	2235	2061

In 2021, 2061 dispositions entered onto CJIM, which ultimately publish to the subject's Criminal Record in real time. It is important to note, this number only captures a fraction of the matters completed in Court in 2021.

Due to lack of staffing in the Records Department, there has not been dedicated coverage for CJIM. This ultimately causes backlog of dispositions to be entered and a delay in publishing convictions to a subject's Criminal Record. This is a concern moving forward.

Note: In 2020, 2235 dispositions entered onto CJIM, which ultimately publish the subject's Criminal Record in real time. It should be noted, the number of matters completed in court in 2020 was reduced due to the Covid-19 pandemic. The entries in 2018 are not a true reflection for that year as the RCMP uploaded the responsibility back to the Service in late 2017 and they were backlogged a couple of years.

Record Suspensions

The Warrant Clerk seals the subject's charges and photographs at the Service and confirms the subject's Criminal Record is no longer 'active' on CPIC. If a Record Suspension is revoked, the Warrant Clerk will then unseal all charges and photographs at a local level and confirm the subject's criminal record is back on CPIC.

Record Suspensions	2017	2018	2019	2020	2021
Record Suspensions	63	74	48	45	50

Deceased Persons

The Warrants Clerk is notified of all deceased subjects with an FPS number. When a Death Notification is received, whether it be through the Services own investigations or notification from another police service, the Warrants Clerk completes a CPIC Query for any outstanding charges, warrants, court orders etc. If there are any on file, court will be notified to withdraw or rescind said warrants/orders prior to them being removed from CPIC. This is newly reported and can be time consuming for the Warrants Clerk.

In 2021, 85 deceased persons notifications were received and processed.

General Inquiry

The Service has two General Inquiry Clerks; one who works at Headquarters in Peterborough, the other at the Lakefield office. These clerks are responsible for criminal record checks (online and in person), taxi, tow, and limousine licensing, and some aspects of the FOI transaction. The criminal record check function consumes most of their time.

Changes were implemented at the start of the lockdown with scheduled appointments rather than having mass gatherings and this continued in 2021. A push to online was also the focal point and the Service saw 86% of the checks done online which is up from 76% in 2020. The scheduled appointments worked well, and it has allowed staff to manage workloads, but our online queue now has become significantly backlogged as demand has increased.

The total number of Criminal Record checks completed in 2021 was 6622 which is increase of 20% from the 5284 checks in 2020.

Criminal Record Checks (All)	2016	2017	2018	2019	2020	2021
Volunteer	7,522	8,974	7,199	6867	2273	2574
Employment	3,465	4,421	5,228	4689	3011	4048
TOTAL	10,987	13,395	12,427	11,556	5284	6622

On-line – Criminal Record Checks *Beginning May 2015	2016	2017	2018	2019	2020	2021
Volunteer	517	573	762	819	1720	2350
Employment Purposes	423	470	654	661	2310	3336
TOTAL	940	1,043	1,416	1,500	4030	5686

Evidence Disclosure Clerk

The Evidence Disclosure clerk looks after all digital evidence disclosure, accused transcripts, and all internal requests for audio and video from the Peterborough Police Service systems. The Evidence Disclosure Clerk also provides coverage for various roles within the Records Unit and Court Services, including the Court Clerk position, Switchboard, and General Inquiry.

Included in the Evidence Disclosure Clerk's position is transcription of any audio file that relates to the accused. Transcription requests come from the Crown's office and are usually requested for trial purposes. Most often requested are transcripts of accused statements given to police, but also includes booking videos, and 911 calls and police phone calls.

	2018	2019	2020	2021
Provincial Crown Disclosure	N/A	2298	2162	1444
Federal Crown Disclosure	N/A	190	84	54
POA Disclosure	N/A	10	8	25
Out of Town Disclosure Requests	N/A	30	51	19
FOI Requests	N/A	20	2	19
Transcriptions	N/A	24	25	33
Audio Extractions	276	444	590	592
Video Extractions	126	210	209	193

Provincial Crown disclosure numbers decreased significantly in 2021 (1,444 from 2,162 in 2020). This is attributed mainly to going fully electronic with disclosure. E-disclosure came into effect September 2020, and because of this, we have seen less duplication of work. Previously, hardcopy evidence items would often get lost, damaged, misplaced, etc., by the Crown's office staff and we would frequently see items being requested 2-3 times for these noted reasons. E-disclosure has eliminated this problem, although duplicate requests are still received due to the Crown's office not checking before they send us requests. Evidence.com has proven to be a success and a saving grace for disclosure on all ends especially during this unpredictable COVID-19 pandemic.

Taxi, Limousine, Tow & TNC (Rideshare) Licensing

The enforcement of the taxi, limousine and tow bylaws is not a cost recovery model. The time required to undertake this work is onerous. It would be beneficial to study whether these duties would be better managed by the City, as is the case in other jurisdictions.

As a result of the decision by the Peterborough Police Board during the pandemic only have the taxi brokers and only half of the limo drivers renewed their licenses. There was very minimal money recoup due to these decisions.

The bylaw to regulate, license and govern the owner and drivers of tow trucks, was enacted by the Police Services Board in 2017, therefore there are no comparison statistics for previous years.

Taxi License Issued	2015	2016	2017	2018	2019	2020	2021
New Drivers	38	38	41	43	40	11	6
New Owners	0	0	0	0	0	0	0
Driver/Owner	186	186	172	170	185	2*	2

Limousine License Issued	2015	2016	2017	2018	2019	2020	2021
New Drivers	9	16	15	29	12	2	2
New Owners	1	1	3	1	0	1	0
Driver/Owner Renewals	29	29	41	26	45	19	35

Tow License Issued	2017	2018	2019	2020	2021
New Drivers	7	11	6	2	7
New Owners	0	0	1	0	1
Driver/Owner Renewals	20	18	17	20	19

PPS processed approximately 219 TNC applications since February 2021. PPS currently have 142 active drivers, with more applications coming each week. In the next 6 or so months, it is believed there will be more TNC drivers than taxi drivers. We currently have more TNC drivers than Limo & Tows combined.

For some perspective, the Service normally processed in 10-15 new driver applications per year. This is for all other licencing combined (taxi/tow/limo). The Service is now taking this amount in each month for the TNCs, and it does not appear to be slowing down.

Below is a breakdown of the time being put into these:

- Each application requires an initial appointment, which the GI clerk schedule for 30 minutes. Some applicants only require 15 or so minutes, other take more than the allotted 30 minutes. Some must attend multiple times due to missing paperwork, etc.
- The average processing time per application is approximately 25 minutes. However, approximately 1 in 10 will require more time than this. There has been more than one that has required multiple hours to go through; as the applicant has significant police history, and PPS need to read every report to make sure there isn't anything that would be of concern.

PPS has been so inundated with applications that PPS had to put a cap on how many applications GI clerks can accept per week. There were weeks in the fall when GI clerks were taking more than 10 within a couple days, and this happened multiple weeks in a row. The Service have now capped it at 2 appointments per company each week.

The other record checks (specifically the online ones) have been greatly affected, especially in the last 4-5 months, which coincides with a large jump in the number of TNC applications. Before the Service put the cap on the application numbers, TNCs were the only one the GIs were able to process.

TNC (Rideshare) Issued	2020	2021
New Drivers	N/A	219
New Owners	N/A	2
Driver/Owner Renewals	N/A	0

Freedom of Information

Type of Request	2015	2016	2017	2018	2019	2020	2021	% Change
FOI Requests	218	230	218	248	265	139	180	+29
FOI Appeals	4	8	1	2	1	1	1	0
Family Court Orders *	60	61	52	65	54	40	51	+22
Court Production Orders	14	14	6	12	12	2	15	+87
Probation & Parole	537	610	618	563	510	274	399	+31
Criminal Injuries	72	58	52	67	61	15	2	-87
Correctional Services	20	28	25	34	79	46	32	-30
Regional Coroner	113	105	132	156	63	12	4	-67
Parole Board of Canada	6	14	7	3	19	5	5	0
Other**	50	41	43	47	50	55	59	+1
General Correspondence	31	30	31	58	44	31	70	+55
Confirmation Letters	33	37	31	22	24	14	35	+60
TOTAL	1125	1199	1185	1255	115	620		+24
FOI: Revenue Generated	2016	2017	2018	2019	2020		2021	
Over & above the \$5 fee for FOI requests, HST not included	\$881	\$835	\$1,802	\$1664	\$1222		\$2810	

Access & Privacy Statistics:

Name of Municipal Police Service	Association Strength (Uniform & Civilian)	Municipal Population	Municipal Area (km ²)	Number of FOI Requests in 2020	Extended Compliance Rate (%)
Belleville Police Service	153	50975	245.6	25	80
Brantford Police Service	249	98297	72.47	232	73.3
Chatham-Kent Police Service	238	101643	2458.09	247	98.8
Cornwall Police Service	160	46639	61.52	33	51.7
Peterborough Police Service	224	81496	63.80 (City only)	139	86
Sarnia Police Service (Also covers Prince Twp.)	182	71441	164.71 (City only)	167	100
Sault Ste. Marie Police Service	194	73022	223.26	14	100

Sources:

- Police Association of Ontario statistics (does not include Senior Officers) as of 19Jan22;
- Statistics Canada 2016 Census; and
- Information & Privacy Commissioner’s 2020 Access and Privacy Statistics (Extended Compliance Rate includes Notices of Extension and Notice to Affected Persons – such notices are used in circumstances where, for example, there is a need to search through a large number of records or consult with one or more people outside the organization.)

Police Report Clerks

The Police Report Clerks team consists of 4 full time and 2 part-time members (increased to 3 late in the year) who report to the Records Management Supervisor. Each full-time member is assigned to a platoon to provide real-time data entry for officers. Their work includes:

- Entry of all reports onto the Niche RMS in accordance with RCMP Data Quality Standards.
- Preparation of crown briefs for regular court appearances and for weekend and statutory holiday (WASH) court appearances and push to SCOPE.
- Scanning and uploading documents for SCOPE.
- CPIC entries for charged persons.
- Validation of Non-reportable incidents.

Since the implementation of SCOPE there has been a slight increase in the amount of reports but there are more tasks that fall under the responsibility of the Police Entry Clerk. These include scanning all police documents/note which was not their responsibility in the past, but a logical task given the need for uniform officers on the road. There has been a noticeable delay in reports uploaded to NICHE which delays linkages and statistical analysis.

Police Report Entry	2014	2015	2016	2017	2018	2019	2020	2021
Arrest Reports	2,235	2,382	2,514	2,483	2,566	2,504	2432	1946
Missing Person	145	165	170	297	326	324	226	127
Sudden Death	99	102	112	129	141	132	126	71
General Occurrence	6,859	6,418	6,912	6,844	6,557	6,684	5265	3753
Supplementary	9,067	9,854	10,715	12,353	12,382	13,130	8555	9989
Street Checks	810	797	87	61	304	220	*0	0
Fraudulent Reports							295	178
External Documents							31,155	28385
Victim Reports							943	821
CPIC Maintenance							5195	5315
TOTAL	19,215	19,718	20,510	22,267	22,267	22,994	56,212	50,585

Due to the demands on the police reporting clerks and the additional workloads, additional stats were collected account for their time. This explains stats shown in 2020 that aren't accounted for in previous years.

The workloads have increased significantly due to the request from MAG and the Crown and the processes they have implemented are taking more time to complete thus creating a backlog of reports that need to be added to our Police data base. There is a need to increase the staffing levels in this unit.

Court Services

Peterborough Police Service undertakes two separate activities at Court: security and case management. The Police Services Act mandates that police in the jurisdiction where a court is located provide security for the court. The Peterborough Police Service has responsibility for security at two court houses and bail court which is held as the Peterborough Police Station. These locations are:

- Ontario Court of Justice (OCJ) at 70 Simcoe Street
 - Facility owned by the City of Peterborough
 - Leased by the Ministry of the Attorney General (MAG)
- Superior Court of Justice (SCJ) at 470 Water Street
 - Facility owned by the County of Peterborough
 - A portion of the facility is leased by MAG, the remainder is occupied by the County
- Peterborough Police Station at 500 Water Street
 - As a result of the pandemic in 2020 the Peterborough Police Station at 500 Water Street became another location where bail court was held for individuals arrested by police officers.
 - In 2021 the Police Service updated their virtual court technology which was an unexpected expense for which MAG should have been responsible.

Provincial Offences Court, operated by the City, is also located at the 70 Simcoe Street location. Provincial Offence Court ceased to operate during the pandemic, and this continued throughout 2021. It is anticipated that this court will commence in person attendance in the first quarter of 2022.

There are three levels of government and five stakeholders involved in matters relating to court operation. There are seven court rooms between both facilities.

Court Building Infrastructure

The Courthouses continue to be antiquated and are insufficient for the police service staffing needs.

A recent review of the Provincial Courthouse by Ministry staff identified several deficiencies including the video surveillance system, adequate outside lighting, and a need for additional space to provide a proper change room for the female Special Constables.

At the request of the Ministry of the Attorney General, Peterborough Police Special Constable Supervisor Zimnicki conducted a security audit of the video surveillance system. The system currently does not record and many areas interior and exterior are not captured which is concerning. The report has been reviewed by the Ministry staff but there has been no action to date.

The need for a female changeroom was also addressed again at the end of 2021. This had been brought to the Ministry's attention for the past few years. At the end of 2021, the Ministry office arranged for an architecture firm to prepare some drawings utilizing the storage space in the basement to be converted into a changeroom. It is anticipated that the work on a new change room will be completed in 2022.

Staffing

Court Services, at the start of 2021, was to be comprised of the following staff (and increases at the end of 2021):

- 1 Sergeant
- 1 Court Constable (OCJ)
- 1 Court Constable (SCJ)
- 1 Youth Court/Mental Health Court Constable
- 2 Civilian Court Clerks
- 15 full time Special Constables (Increased to 17)
- 2 Part Time Special Constables (Increased to 3)

Uniform Officer Responsibility

The Police Sergeant and three Constables provide support when necessary. A police officer with use-of-force options is required for security at both Court locations when the Court house is open.

Case management duties are the responsibility of the three constables and the Sergeant at Court. Their work is supported by the court clerks. The duties of the police officers include preparing service case files for Court, vetting sureties for the Crown, assisting the Crown in bail court, managing the Service's participation in diversion programs such as the Bail Verification and Supervision Program, Extra-judicial Measures Program, and Shoplifter Diversion, liaising with stakeholders such as VWAP and Legal Aid, and entering information into the Service's databases.

All sworn staff were in their position for a large portion of the year which allowed for consistency as there continued to be many changes within the Special Constable ranks. The consistency with the officers ensured there was structure within the courts and limited the amount of training required and time away by the officers, which was a benefit. The Court Sergeant changed in December due to a promotion to Staff Sergeant.

In 2021, the Special Constable complement increased by two (2) full time members putting the total up to 17 full-time and at the end of the year the Service added a third part-time member. In 2021 there were 5 Special Constables that were hired by the Service in a Constable capacity. The service had one retirement in the Special Constable rank. The Service hired a total of 10 new Special Constables to fill the voids which included extended leaves. This is very taxing for the other members due to the amount of training required. The movement from Special Constable to Police Constable has been a common occurrence and it benefits the Service.

With the pandemic and courts shutting down then partially opening there were no bail reviews in 2021, but it is anticipated this will start to happen again in 2022. With the shutdown in 2020 there was a backlog and a surge of matters brought forward in 2021. It is anticipated that some matters will

be withdrawn or resolved with a lesser than expected penalty as the Crown Attorney won't have the capacity and will be up against R vs. Jordan and the timelines associated with that decision.

Special Constable Responsibilities

Security responsibilities are largely undertaken by the Special Constables. In addition to court room security other responsibilities include prisoner transportation, cell security, prisoner monitoring and movement, cell security, facility security, magnetometer operation, court room support, file preparation and transportation, and Crown Attorney liaison.

The Peterborough Police Service has provided additional court security at the police station as the police cell area acted as the bail court for in custody prisoners. The new addition of Special Constables assigned to uniform platoons to cover prisoner care and bail review has been extremely beneficial for many reasons. This change has reduced the strain on uniform officers having to perform cell security duty at the station. It has also decreased risk to the Service.

In November 2021, the Police Service also added a second Special Constable supervisor. This was identified as a need with the service having upwards of 20 Special Constables working out of three different locations. This supervisor would aid the other supervisor as well as supervision to the Special Constables on platoon.

Statistics

During 2021, the Peterborough Police Service had 1232 individuals in custody for various offences. Court Services took an additional 32 individuals into custody at the courthouse as a result of sentencing.

There were 118 trials in 2021, considerably below the average due to Covid-19 restrictions in place.

With the implementation of video court, it is anticipated that number of 'in person' matters will remain lower than in previous years as video has become a viable option and the Ministry of the Attorney General (MAG) has recognized this.

Court Briefs

	2015	2016	2017	2018	2019	2020	2021
Court Briefs	2123	2398	2191	2238	2437	2620	2204

In 2021, court continued to complete all court packages in a paperless format. The electronic filing of Informations and court packages are now conducted through a centralized E-hub that was created by MAG. Officers have ceased filing paper briefs and submit all release documents electronically. Warrants which were once paper are now received electronically. All federal files have also moved to an electronic submission and are processed through the Evidence.com platform. The Service has greatly reduced the amount of paperwork that is supplied to the crown with the introduction of SCOPE and Electronic documents being accepted as originals. The drawback is that it has added to the workload of the court staff with MAG requirements.

DNA/Fingerprinting

Special Constables continue to collect all court ordered DNA samples, and this is completed at the Provincial Court House. All Special Constables have been trained in this and the taking of fingerprints for in custody offenders prior to their court appearances. They perform these duties when the member normally responsible for this duty is unavailable to conduct these tasks.

	2015	2016	2017	2018	2019	2020	2021
DNA Samples	310	341	380	390	352	157	256

	2015	2016	2017	2018	2019	2020	2021
Total Fingerprints	255	244	184	141	165	401	2170
Custody							1425
Civilian Prints							745

With the pandemic forcing courts to close there have been issues obtaining fingerprints and DNA samples. We have had special constables attend Central East Correctional Facility (CECC) to obtain DNA and fingerprints which isn't the norm but will be for the foreseeable future. The Service purchased a portable fingerprint scanner at the end of the year to help the SPCs obtain fingerprints as they were using ink which lessens the quality.

Youth Criminal Justice Statistics

The Youth Court Officer continues to manage matters relating to youth in conflict with the law. The youth officer works in collaboration with the Elizabeth Fry Society (Shoplifter Diversion Program), the John Howard Society (Extra-judicial Measures Program), Kawartha Family Court Assessment Service, and Youth Probation to serve our communities in a manner consistent with Ontario's multi-faceted youth justice system. The officer also manages the policing aspects of the adult Shoplifter Diversion Program, provides security coverage at Superior Court, and assists when available at the Ontario Court of Justice.

Extra Judicial Measures

	2016	2017	2018	2019	2020	2021
Judicial Measures	81	87	37	36	32	19
Warning	N/A	N/A	N/A	11	N/A	2

Youth Charge Summary

	2016	2017	2018	2019	2020	2021
Youth Charged	172	177	58	51	53	55
Total Charges Laid	396	114	159	161	276	150

Youth Charges (Breakdown)

Offence	2018	2019	2020	2021
Break & Enter	5	4	22	1
Theft of Vehicle	1	0	0	0
Theft	3	0	15	5
Mischief	32	39	12	7
Sexual Assault	5	4	7	4
Assaults	34	43	25	35
Threatening	11	17	23	26
Possession of stolen property	4	2	12	4
Weapons	5	5	23	13
CDSA	10	5	21	7
Breach probation or bail	22	36	83	32
Other	27	37	N/A	N/A

Adult Shoplifter Diversion Program

This program diverts people out of the criminal justice stream by providing them with the opportunity to deal with their criminal charges outside the formal setting of the courtroom. It is a three-session program meant to educate offenders about the cost and potential consequences of shoplifting. It has the dual benefit of allowing a first-time offender to avoid a conviction and a criminal record, while freeing up valuable court time for more serious crimes. Eligible candidates are referred to one of two local programs offered by The John Howard Society (male) and the Elizabeth Fry Society (female).

Adult Shoplifter Diversion	2015	2016	2017	2018	2019	2020	2021
Male	43	28	39	44	12	6	0
Female	52	51	59	41	19	0	0
TOTAL	95	79	98	85	31	6	0

Adult numbers are down as Peterborough Police implemented a First Offender Shoplifter Diversion Program with area stores.

Evidence Unit

In 2021, 6422 items were logged in by the Evidence Clerk. 1378 tasks were completed by the Evidence Clerk and 222 tasks were created by the Evidence Clerk.

Evidence Year	2017	2018	2019	2020	2021
Items Entered	4190	4615	5765	7242	6422
Tasks Sent	108	163	140	270	222
Tasks Completed	836	1418	1519	1335	1378

Staffing and workload continue to be an issue as there is only one full time clerk performing the duties. In 2021 a Special Constable was utilized for 2-3 hours per day to alleviate some of the work demands. This is beneficial but doesn't cover the full requirement of a second full time clerk. The Special Constable is being pulled away from their duties which leaves court short for daily.

The Evidence Clerk submitted all relevant information to Health Canada regarding the drugs seized, found, or otherwise obtained by the service in January 2022. All information regarding the destruction of drugs was also submitted to Health Canada as required under the Controlled Drugs and Substances Act.

The Evidence Clerk has submitted and maintained all relevant firearms information on the RCMP Police/Public Agency Web Service (PWS) database portal as required.

Our partnership with Police Auctions Canada continues. An auction item pickup was completed in February 2021 where 65 bicycles and 106 items in total were sent to auction. Another pickup was done in August 2021 where another 55 bicycles and 65 items in total were sent to auction. Typically, there are only two pickups in a year but due demands a third auction pickup was done in October 2021. 67 bicycles and 86 items in total were sent to auction in October. That resulted in 187 bicycles and 257 total items sent to auction in 2021.

The Police Services Board made a deposit of \$10,033.60 from money that was turned in to or seized by the Peterborough Police Service and unclaimed.

A deposit of \$92,694.15 is to be made to the Seized Property Management Directorate from money seized in Federal drug cases by the Asset Forfeiture Unit.

An annual purge of ammunition, firearms and drugs was completed in January 2022 by the Canadian Ammunition Disposal Services.

An audit was being completed in January 2022.

Training

In 2021, training for the Special Constables was expanded to include firearms training. The Specials attended a range day where they were educated on the holster retention and the use of the service issued firearm. Each Special Constable fired a full magazine clip of ammunition during the training.

Uniform Use of Force officers also assisted in a scenario-based training day where the Special Constables were placed in various work-related scenarios and given the opportunity to work through the scenario while experienced officers guided them.

With the reduction of 'in person' court appearances, there is a concern that the Special Constables working in courts aren't getting enough exposure to prisoner care and control situations. In 2022, we will continue with scenario training to elevate some of these concerns.

Moving into 2022

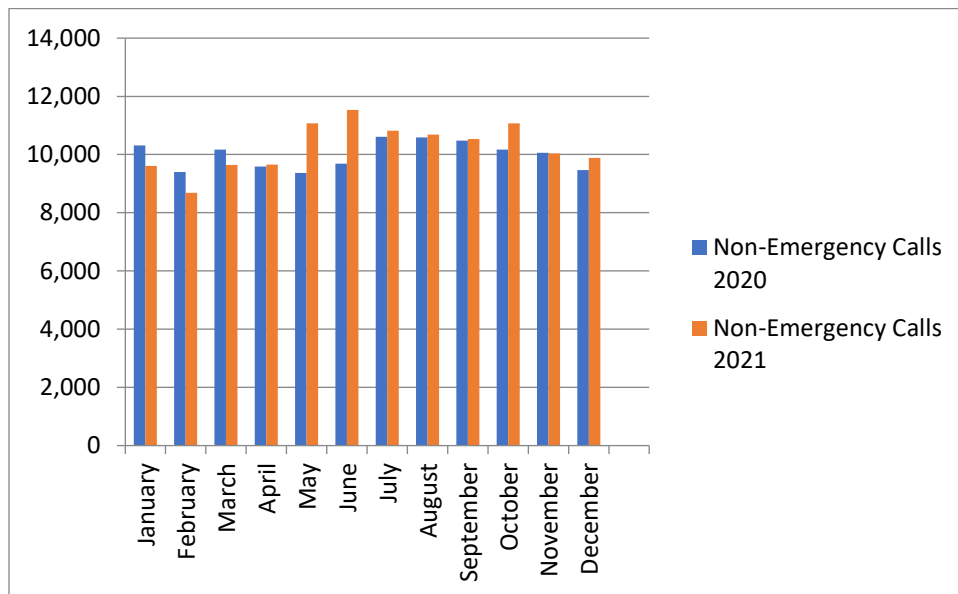
Entering 2022, we anticipate an increase in 'in-person' court being scheduled due to fewer Covid-19 restrictions. With the increase in Special Constables in 2021, a new schedule will be introduced to reduce the need for unnecessary overtime costs due to court running late and provides better coverage for the platoon special constables.

The court facility will see a transformation of the basement storage area to become the new Special Constable change room.

And finally, continuing with previous goals to become a paperless unit, court services will continue to identify areas which could be transformed to a paperless process.

9-1-1/Communications

Communication staff is responsible for the handling of emergency and non-emergency calls from the public. In 2021, communications staff answered 123,228 calls not including 9-1-1 calls, resulting in 37,493 calls for service. This is a 2.8% increase from 2020 during which there were 119,898 calls answered by the Communications Unit.



911/Communications

The Communications Unit is staffed with a 9-1-1/Communications Manager, 4 Communications Supervisors and 12 Communicators, and is aligned to coincide with the four-platoon system. The Communications section is responsible for the 24/7/365 coordination of the 9-1-1 Emergency Centre and the Police radio dispatch system in keeping with the supervisory and operational responsibilities mandated by the legislation contained in the Ontario Police Services Act. Communicators provide centralized control of personnel and facilitate front line operations through the rapid dissemination of critical information by radio and telephone.

The Communications Unit operates and does research on various computer databases and monitors the internal and external security audio/video systems for headquarters.

9-1-1 Operations

The Peterborough Police Communications Unit is the Public Safety Answering Point (PSAP) for the residents of Peterborough as well as the Village of Lakefield and the Township of Cavan Monaghan. Communication staff are highly trained professionals that are responsible for answering all 9-1-1 calls, prioritizing emergency calls, dispatching and down streaming emergency medical and fire calls to our emergency partners.

The Peterborough Police Communications/9-1-1 Centre received 38,743 9-1-1 calls, including 894 from the Village of Lakefield and 3,478 from the Township of Cavan Monaghan in 2021.

The Communications unit also received 5,979 no answer calls. These are calls where the caller hangs up upon emergency operators answering the line. It is the responsibility of the Communication Centre to call back every no answer call and ensure the callers wellbeing and dispatch emergency services if required.

Historical 9-1-1 Statistical Comparisons

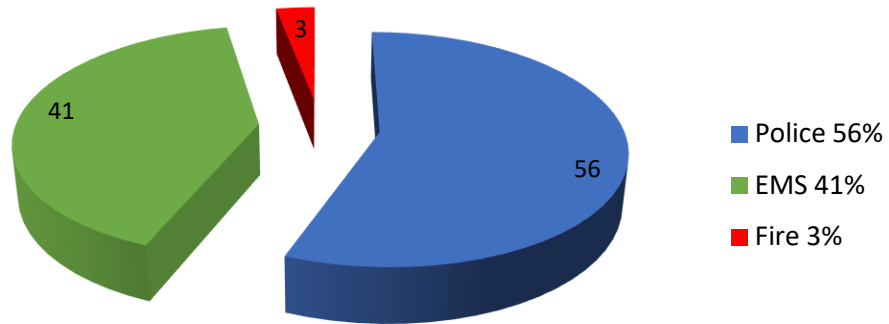
9-1-1 call statistics show a 11.4% increase from the previous year.

	2021	2020	2019	2018	2017
Peterborough	34,371	31,063	30,801	29,890	26,813
Lakefield	894	946	722	1,152	1,857
Cavan Monaghan	3,478	2,772	2,005	2,039	1,757
Total	38,743	34,781	33,528	33,081	30,427

9-1-1 Call Handling Report

Emergency Service	2021
Police	21,661 Calls
Fire	1,272 Calls
Ambulance	15,810 Calls

9-1-1 Call Distribution



Human Resources

The past year has again brought significant challenges and uncertainty to our community. The Human Resources Division remained committed to ensuring a safe work environment and supporting members to continue to work at the Service.

The Human Resources Division provides advice and guidance on human resource matters regarding collective agreements and employee relations concerns, human resources policies, development and implementation of Return to Work (RTW) Plans and attendance policies, recruitment and payroll & benefit services. Currently, the Division supports in total 235 employees and 35 Auxiliary Officers.

In 2021, the structure of the Human Resources Division changed to include a new position, the Human Resources Coordinator. This new position supported the Divisional Commanders with recruitment, selection and onboarding for new members. The Payroll & HR Administrator focused primarily on payroll administration, maintaining proper salary classification for all positions, attendance management and human resources reporting.

Recruitment, Succession and Workforce Planning

The Human Resources Division is committed to recruiting exceptional members for the Service. This commitment involves discussing the needs of the Service, advising on recruitment strategies, participating in the selection of the right candidate for the right job. This past year there has been a continued focus on a transformation of HR processes and support for new members from date of hire to retirement for members. In an effort to provide awareness and implement equity, diversity and inclusion in our recruitment and hiring processes, Human Resources staff attended training, workshops and community meeting opportunities.

In 2021, there were 30 recruitment processes for both sworn and civilian members, including Police Constable hiring processes and promotional processes to fill the ranks of Staff Sergeant and Sergeant. The Service hired 10 new sworn police officers and 14 new civilian members. There was a total of three (3) members that retired in 2021: two (2) sworn members and one (1) civilian member. There were eight (8) members that resigned from the Service: five (5) sworn members and three (3) civilian members.

Attendance

Due to COVID-19 pandemic and the declared state of emergency, the Service faced a number of issues regarding staffing. Members were required to be off work due to guidelines and regulations in place from the Health Unit for required testing and isolation periods. Although during this second year of a difficult pandemic, members of our Service remained committed to attending work. The absenteeism rate in 2021 decreased from 2020, with an average 6.5 days down to 5.29 days per member. The Service congratulated a total of 55 members with perfect attendance in 2021.

The Human Resources Division continued to work with members under the Sick Leave policy that requires members to provide medical information after one (1) week of absence to CBI Health Group Disability Management Services for medical assessment review for non-occupational illnesses and injuries for recommendation and approval of ongoing sick leave benefits. The Workplace Accommodation policy outlines the Service's commitment to provide workplace accommodation requests as required in order to reduce absenteeism costs and maintain productivity within the Police Service and encourage health and wellness for the members. In 2021, the Service continued to have a number of non-occupational and occupational injury/illness claims. The Human Resources Division worked with CBI, a company that specializes in the management of Return to Work and WSIB claims.

Employee Wellness

Supporting the wellness of members at the Peterborough Police Service is a priority in both uniform and civilian roles of the Service. The physical and mental wellbeing of all members is vital to effectively policing the community in which we serve. With the continuation of the COVID-19 pandemic in 2021, the Service faced many challenges, pressures, and navigated unprecedented times.

The Police Service has several programs in place to support members to assist with mental health and peer support program. The Service has also made progress to eliminate barriers that may exist in seeking support and we are seeing a positive shift in the way our members seek support.

The Service continued to support the Employee & Family Assistance Program and a Retiree Assistance Program to promote health and better functioning, both at work and at home. The program provided confidential services for all members and their immediate families. The increase to the employee benefit plan coverage provides all employees access to Registered Psychologists, Registered Psychotherapists and Social Workers with coverage to a maximum of \$3,000.00 per member and dependents. Employees are entitled to additional sessions as necessary with a Registered Psychologist, Social Worker or Psychotherapist supported through the EFAP program.

The Safeguard Program was established to help protect the mental health of employees who are assigned duties that are routinely exposed to high-risk positions and traumatic incidents on a frequent basis. Members meet with a psychologist on an annual basis to undergo a psychological assessment as well as receive professional guidance to build resilience and enhance coping skills. These mandatory sessions can help members identify problems early, provide strategies to improve health, and ensure longevity and success for members in their roles. The Wellness Committee reviews the positions that are referred to the Safeguard Program to recommend additional positions to be part of this program.

Shepell.fgi is an additional EFAP service that is available to all members. The Shepell.fgi EFAP program includes options for text conversations with professionals, online information, and a multitude of services for daily stressors. Shepell offers a mobile application and internet access, to try to reach members in a variety of ways. Members can access assistance through the app or on the internet to be proactive about their mental, physical, social and financial wellness.

The Peer Support team provided daily support to several members of our Service. This support ranged from a text message, phone call, in person visit or accompaniment to appointments. It can be a referral to a local service provider, or a reminder of the paramedical coverage included within our benefit plan. The Peer Support Team implemented a new app this year. This provides members access to the Peer Support Team members for easy access to information and support. Peer Support Members were active on provincial committees with other Police Services to ensure best practices, common knowledge and experiences can be utilized to benefit all members at our Service.

Ergonomic assessments were provided to members in order to review their workstations and posture to be proactive with musculoskeletal injuries (MSIs) or address issues in the workplace. Recommendations were made to individual members for changes or adjustments to their office equipment, posture, as well as taking micro-breaks and proper lunch breaks to stretch and change posture. Demonstrations and guides were given to members to show proper stretches and posture.

Continuing Education

The Police Service remained committed to support learning and development for members in 2021. The Continuing Education Program is an example of the dedication and emphasis the Service has on helping employees achieve their professional potential and enhance their capabilities. The program provided financial assistance to employees who have a desire to pursue education, accreditation and skills building for their current role, or the roles they are aspiring to within the Service. In 2021, the Service provided a number of members financial supports for 20 credit courses.

Recognition and Appreciation

Unfortunately, due to COVID-19, the Service Award and Knights of Columbus Police Appreciation events to recognize our members for exemplary service was postponed. These events recognize milestones of 5, 10, 15, 20, 25, or 30 years of service. This also included postponing the Robert Lewis Bursary award. It was presented each year by Retired Staff Inspector Robert Lewis who passed away in March of 2021. We would like to offer condolences and acknowledge Bob's work and continued support through his retirement.

Policy, Audit and Risk Control

The Policy, Audit and Risk Control Manager position officially started in late April of 2021.

This position is new and it's the first time the Service has had a person dedicated to policies, audits and risk management. As a result, 2021 was a very busy year with a number of policies being reviewed, amended and enacted. Risk analysis and audits were also conducted.

The COVID pandemic required the creation of a new policy which was enacted in October and then amended in December based on arbitrated decisions. It also meant that other policies had to be updated to reflect the vaccination requirements of the Service and City. The Service's Occupational Health and Safety Committee, along with representatives from the Peterborough Police Association, were consulted.

COVID required a great deal of attention especially when the Omicron variant emerged in December. The Service secured rapid antigen tests and N95 masks which were distributed to front line officers and civilian Members working closely with prisoners or the general public. A flowchart was also created and amended several times to keep up with the provincial changes. COVID continues to be a fluid situation and is expected to require additional policy amendments in 2022.

2022 is shaping up to be a very busy year. Many policy reviews are in progress and will continue. The Policy, Audit and Risk Control Manager will be working closely with our Community Development and Engagement Coordinator, Reem Ali from the City, Joe Hayes from Fleming College and others to update our policies through the lens of Diversity, Equity and Inclusion (DEI). I will be attending a number of training opportunities as well.

Thanks to everyone for their guidance and support over the past year with the transition into this new role.

Niquel Pritchard Pataki
Policy, Audit and Risk Control Manager

Policies

The Service has the following policies:

	# of Policies
Administration & Infrastructure (AI)	78
Law Enforcement (LE)	77
Crime Prevention (CP)	2
Counter Terrorism (CT)	4
Public Order (PO)	3
Emergency Response (ER)	11
Victim Assistance (VA)	1
Total as of December 31st 2021	176

This does not include the Standard Operating Procedures (SOPs).

Policy review is driven by:

- Changes to legislation
- Best practices
- External and internal studies or reviews (Such as the OIPRD, Ministry, Coroner's Inquests, other Services)
- Changes to the collective agreements
- Chief's direction
- Procedural changes
- Case law, Arbitration decisions
- Direction from the Board to the Chief
- Goals and objectives from the Strategic (Business) Plan

Prior to 2021, the Service did not have anyone solely dedicated to policy, audit and risk management. Policies were updated only when needed and often the person doing the update did not have the time to review the policy in totality so only the applicable section was updated, or clauses were added/deleted when necessary.

In 2021, 15 policies were reviewed, updated, and enacted. This included three brand new policies. The Standard Operating Procedure (SOP) for Forensic Identification Services was also updated with the assistance of members from that unit. That SOP is over 50 pages long and extremely detailed. Another 9 policy reviews were started and will be completed this year.

Policy review can be very time consuming. Many of our policies are in excess of 20 pages long and can take a great deal of time to update. In some instances, consultation with our stakeholders must take place as well as discussion with the members of the service. This process can take several

meetings depending on the complexity and length of the policy. For example, the review and update of LE-012 Search of Persons involved the following:

- Review of the current policy
- Review of the OIPRD report: Breaking the Golden Rule. This report is extensive and contains a number of recommendations for police services
- Review of other police service's policies
- Review of the policing standard, Board's policy, Toby's Act etc
- Discussion with Senior Administration
- Discussion with the Community Development and Engagement Coordinator
- Informed the Training Sergeant
- Creation of a new Strip Search form
- Approval from the Chief
- Dissemination to the Service. In this case, all Members were provided with the updated policy and new form. It was also added to the Canadian Police Knowledge Network for mandatory review. It was further discussed at the November training sessions with the platoons.

A similar approach is taken with other policy reviews.

Some policies also contain forms and appendices that must also be reviewed and updated to ensure consistency. In certain instances, forms have been created. (Ex. LE-026 Missing Persons)

The focus has been on streamlining the policies, ensuring they are consistent, up to date and easy to read. Due to the sheer volume, it will take several years before they have all been reviewed and updated. When the new **Comprehensive Ontario Police Services Act** is in force, all policies will need to be reviewed and updated in accordance with the new legislation.

Policy Review in '21				
	Completed	Started	Forms	Additional Information
AI-005 - Use of Auxiliaries	X			Complete review, update, added new rank and included legal indemn.
AI-008 - Marked General Patrol Cars	X			Updated the policy to include Geotab
AI-009 - Safe Storage of Police Service Firearms	X			Complete review and update
AI-019 - Annual and Stat Holidays	X			Updated to reflect the current practice and the changes to the Civilian CA
AI-024 - Discipline - A (Sworn)		X		Complete review and update was started in '21. S/Sgt. Sejrup is assisting.
AI-024 - Discipline - B (Civilian) (New)	X			Drafted a new Civilian policy. No policy really existed for Civilians.
AI-027 - Paid Duties	X			Updated twice to reflect the Uniform CA, COVID and Special Constables
AI-029 - Media Relations		X		Complete review and update was started in '21, Major Case Mngmt now added.
AI-043 - Range Training & Firearm Rules		X		Complete review and update was started in '21
AI-048 - Flex Time		X		Updated, added sections not captured in the original. Will be enacted in '22.
AI-051 - Hiring	X			Updated, added sections for COVID, hiring family members, Service notifications
AI-066 - Social Media		X		Complete review, update was started in '21. Includes personal, work use.
AI-069 - Wellness Program for High Risk Positions	X			Complete review and update
AI-070 - Providing References	X			Complete review and update
AI-077 - Digital Evidence Management	X			Policy was drafted by Ins. Hartnett. I reviewed the policy, made minor amendments.
AI-078 - COVID-19 Vaccinations (New)	X			New policy enacted then amended based on arbitration decisions & testing avail.
LE-002 - Communications and Dispatch	X			Complete review & update, sections added, map & zones updated. Many changes.
LE-012 - Search of Persons	X		X	Complete overhaul to comply with the OIPRD recommendations: Breaking the Golden Rule
LE-013 - Police Response to Persons in Crisis		X	X	Complete overhaul. Pre-Charge Diversion Protocol btwn CMHA & PPS updated Form was also updated. Policy will be enacted in '22. Training needs to be done.
LE-020 - Collection, Preservation and Control of Evidence and Property		X		Started a prelim review. Will be completed in '22. Policy is over 80 pages long.
LE-026 - Missing Persons	X		X (2)	Complete overhaul to comply with the changes to the Missing Persons Act , the Toronto PSB report Missing and Missed and the MMIWG report.
LE-034 - Sexual Assault Investigations	X			Made changes recommended by Victim Services and S/Sgt. Mike Jackson
LE-078 - Remotely Piloted Aircraft (RPA) (New)		X		Started by Ins. Hartnett, will be enacted in '22, PIA must be completed.
Privacy Impact Assessment (PIA) for the RPA (New)		X		PIA is in progress. Our FOI Analyst is assisting. PIA is long & involved.
SOP for Ident	X			Complete review, Ident officers assisted. SOP is 50 pages long

Audits

The police audit course was postponed twice due to the pandemic. It is scheduled to run in May or June of 2022 in Waterloo. The Service has reserved a seat for the Policy, Audit and Risk Control Manager.

Nonetheless, two audits were completed in 2021 and the results were reported to the Chief:

- Flex Time (AI-048)
- Safe Storage of Police Firearms (AI-009)

Risk Analysis

The following risk analyses were completed in 2021:

- Communications Centre
- Special Constables
- Request for additional front-line Members to backfill for long term absences
- Evidence

These risk analyses related to the need for additional staffing in the various divisions of the Service. Police Services Board and Service policies, legislation, OIPRD reports, Coroner's Inquests, case law etc. were reviewed along with training requirements and data from the Service. The information was provided to the Chief for review and approval and then to the Police Services Board for consideration.

Finance

The Finance Division is managed by Tia Nguyen. The Finance Division provides various forms of operational support for the Police Service, including management of all division budgets, special projects, and general administration support. In addition to the Finance Manager, the division is comprised of the Fleet and Facilities Coordinator and the Quartermaster and Purchasing Clerk.

The Finance division works to ensure grant requirements are complete and reported in a timely manner. In addition, the division provides support by acting as liaisons with other departments and agencies as needed.

The Finance Manager is responsible for the Service's overall Operating and Capital Budgets. In addition, the Finance Manager oversees all aspects of financial planning and reporting.

The Fleet and Facilities Coordinator is responsible for the necessary purchase, maintenance and repairs of all police vehicles and related equipment, building maintenance, repairs and renovations.

The Quartermaster and Purchasing Clerk is responsible for the necessary purchase of all uniforms, equipment and supplies.

The Finance Department utilizes the Questica Budget Suite and System Applications and Products (SAP) ERP software system applications to perform its duties.

Despite the fact that 2021 presented a number of challenges to the Finance Department, our team continued to focus on process improvement and timely service.

Accomplishments

1. Managed the annual budget process, including over \$3.3 million of provincial grants for special projects and equipment.
2. Managed over 15 Service Agreements totalling over \$400,000
3. Managed over 18 capital projects

Fleet

The management of the police fleet and facility is overseen by the Fleet and Facilities Coordinator. The coordinator is a member of the Police Cooperative Purchasing Group (PCPG) and the Police Facilities Managers Association of Ontario (PFMAO). These memberships provide significant cost savings and networking consistent with best practices.

The reliability and safety of the police fleet is critical to our ability to respond quickly and effectively to emergencies and attend calls for service. The Fleet and Facilities Coordinator works with the City

of Peterborough Board of Works and other contractors to keep the fleet maintained; thereby safeguarding this substantial investment.

We have limited control over fleet maintenance costs, although measures are taken to source the best possible price. We are members of the Police Cooperative Purchasing Group (PCPG), which allows us to take advantage of contracts negotiated by larger Services through 'piggyback' clauses, thereby securing cost savings we would not otherwise receive. The exchange rate for the US dollar, fluctuating gas prices, the number of bio-hazard cleanings required, and collisions are expenses we cannot forecast precisely, and that impact our budget.

Statistics

In 2021, the following vehicles were purchased:

- 4 Dodge Chargers
- 2 Ford SUVs
- 1 Dodge Durango
- 1 used vehicle
- 3 lease buyouts
- Total: 11

The following vehicles were disposed of:

- 4 vehicles were sent to the North Toronto auction
- 1 vehicle was transferred to Investigative Services

36 GEOTABS GPS devices were installed in all front-line vehicles.

Facility

The facility is owned by the City of Peterborough. The Fleet and Facility Coordinator, Phil Carson, works with the City's Property Maintenance Coordinator to organize City projects for the police building.

Accomplishments

- IP Phone replacement – 28% completed
- Phase 1 of the expansion of IT server room renovation
- Phase 1 of the relocation of the E-Crime's office
- Phase 1 of the relocation of the 911 Communications Manager's office
- Phase 1 of the relocation of the Finance Manager's office
- Flooring replacement in 3 offices and briefing/training room
- The training/briefing room (one wall) and three offices were painted
- Two remote door switches were installed in lobby washrooms

- Two additional door switches were installed on the 3rd floor
- Existing workspaces needed renovations to accommodate 4 new positions
- Office and building decontamination
- Phase 1 of the replacement of aging fitness equipment
- Additional security cameras – 10 installed, 5 cameras focused on parking lot
- Satellite Office Renovations
- New shelving and apparel racks for PPE supplies and uniforms.

Police planned projects are drawn from the facility maintenance budget. A variety of other expenditures are also drawn from those budget lines. This includes known costs such as contract fees for off-site storage units, document shredding and parking at Provincial Court. In addition to the recurring maintenance activities, it also includes facility and office equipment improvements. New costs for 2021 were unanticipated expenditures due to the ongoing pandemic.

Quartermaster and Purchasing

The Quartermaster, David Mitchell, supports the infrastructure of the Police Service's day-to-day operations related to supplies and equipment procurement and dissemination of inventory, equipment maintenance, and inventory tracking. Currently the position is handled by a full-time civilian who regularly analyses inventory levels and recommends purchase of stock items, enters procurement and transactions and purchase requisitions to order items for inventory, and tracks the purchasing process to ensure specifications of contract and/or purchase orders are met.

In 2021, 17 new hires, including 7 new special constables, and a new Chaplain were issued new uniforms and equipment. New body armour was supplied to 15 officers and replacement armour supplied to 27 officers.

The COVID-19 pandemic continued to present multiple challenges on both financial and staffing resources. The Government of Ontario is supplying gloves, and surgical masks through their now established supply chain. The government is also now supplying N95 masks as mandated by the province.

The Quartermaster has been more involved in purchasing function. Several departments that previously purchased their own material are continuing to order but are beginning to advise the Quartermaster's office of the purchase which is a positive change. Purchase orders are then created, and a paper trail established. The City of Peterborough rolled out purchasing processes that also has an impact on Finance department with new requirements. Visa reconciliation and the accounts payable function are both extremely time-consuming duties.

Life cycle management of body armour will continue be a priority in 2022. The goal will be to reduce the number of older vests in the field until all vests are less than 5 years old. This will be accomplished by establishing a schedule of quarterly fittings based on life cycle analysis and body armour assessment. Due to the pandemic restrictions, sales reps are not attending services in person. To facilitate the process of measuring officers and ordering vests the Quartermaster has been trained in

how to measure officers. This, in conjunction with video conferencing, allows a sales rep to virtually attend and observe the measuring and contribute their expertise.

Quarterly fittings of dress uniforms will be implemented when the pandemic situation allows sales reps to again attend in person. Currently newly hired officers are attending the supplier's location (Toronto) to be measured for dress uniforms.

This year the duty holsters used by the service were discontinued by the manufacturer. After obtaining quotes from several suppliers all officer's holsters (approximately 100) were replaced with a newer model. Training Sergeant Ted Branch looked after the distribution of new holster, collection of old holsters and subsequent training required.

A couple of changes were made regarding uniforms and vests this past year. Online purchasing was initiated with the primary supplier of duty uniforms. All duty uniforms are now ordered on the supplier's website. A stocking program for duty pants, shirts, jackets has been established with the uniform supplier. Common sizes of duty shirts and pants are now kept on site to be used as sizing samples and to provide new hires with minimum uniforms if required for photographs or duty. One each of the most common sizes of male and female body armour were purchased and are now inventoried on-site. The purpose of this program is to provide a vest for new officers to wear during training at Ontario Police College and when on duty while waiting for their custom vest to arrive from the supplier.

Some assistance will hopefully be provided in the new year to help with projects and to manage additional time constraints resulting from the increased participation of the Quartermaster in the new ERP system and processes. The assistance provided to this point has been intermittent and inconsistent making it impossible to move forward on any major projects such as the organization of long-term storage units and the bar coding of officer notebooks.

Looking ahead to 2022, plans include setting up online purchasing with select vendors, electronic requisitions, and price studies of duty gear from suppliers. The barcoding notebook project will resume, as will a review of dress uniform purchasing considering most recent PCPG contract award.

2021 Police Budget

